



Municipality of Northern Bruce Peninsula

56 Lindsay Road 5, R.R. #2, Lion's Head, ON N0H 1W0

Telephone: 1-833-793-3537 | Fax: (519)-793-3823

www.northbrucepeninsula.ca

Authorization to Act as an Agent Form

Administrative Monetary Penalty System

Ontario Regulation 333/07, Municipal Act, 2001

Instructions

Please complete this form if you are authorizing a person to act on your behalf during a Screening Review or Hearing Review appointment.

Once completed, please submit the form to the Municipality of Northern Bruce Peninsula by one of the following methods:

- **Mail:** 56 Lindsay Road 5, Lion's Head, ON N0H 1W0
- **Email:** amps@northernbruce.ca
- **In person:** 56 Lindsay Road 5, Lion's Head, ON N0H 1W0

The authorized representative must bring the completed form with them to the scheduled Screening Review or Hearing Review appointment.

I, _____ hereby authorize _____

(Please print your name)

(Print authorized person's name)

to act and appear for me as my agent in the matter pertaining to the following Penalty Notice(s):

- _____ (Penalty Notice Number)
- _____ (Penalty Notice Number)
- _____ (Penalty Notice Number)

My authorized representative may enter a plea to any infraction he or she deems appropriate toward the resolution of this/these matter(s), as authorized by me in writing.



Municipality of Northern Bruce Peninsula

56 Lindsay Road 5, R.R. #2, Lion's Head, ON N0H 1W0

Telephone: 1-833-793-3537 | Fax: (519)-793-3823

www.northbrucepeninsula.ca

I acknowledge that if a fine is imposed following the Screening Review or Hearing Review appearance, the ultimate responsibility for payment of the fine(s) remains with me.

Signature: _____

Date (yyyy-mm-dd): _____

In accordance with the Municipal Freedom of Information and Protection of Privacy Act, R.S.O. 1990, c.M.56, personal information is collected under the authority of the Municipal Act, 2001 for the purpose of creating a record to facilitate an appeal under the Municipality's Administrative Monetary Penalty System. Questions about the collection of personal information may be addressed to the Clerk at the Municipality of Northern Bruce Peninsula, 56 Lindsay Road 5, Lion's Head, ON, N0H1W0. 1-833-793-3537.