

The Corporation of the Municipality of Northern Bruce Peninsula

By-Law No. 2025-82

Being A By-Law to Set Fees and Charges for The Municipality of Northern Bruce Peninsula

Whereas Section 391 of the *Municipal Act, 2001*, as amended provides that a municipality may pass by-laws imposing fees or charges on any class of persons for services or activities provided or done by or on behalf of it; for costs payable by it for services or activities provided or done by or on behalf of any other municipality or local board; and for the use of its property including property under its control;

And Whereas Section 398 of the *Municipal Act, 2001*, as amended provides that fees and charges imposed by a municipality constitute a debt of the person to the municipality and that the Treasurer may add amounts owing to the tax roll;

And Whereas Section 69 of the *Planning Act, 1990*, as may be amended from time to time provides that a municipality may pass a by-law establishing a tariff of fees with respect to planning applications;

And Whereas the Council of the Corporation of the Municipality of Northern Bruce Peninsula establishes fees and charges by the enactment of a Fees and Charges by-law.

Now Therefore the Council of the Corporation of the Municipality of Northern Bruce Peninsula enacts as follows:

1. **That** fees are outlined in the document attached hereto which forms part of this by-law.
2. **That** it is intended that all provisions of this by-law shall be binding and effective. In the event that any particular provision or provisions or part of a provision is found to be void, violable or unenforceable for any reason whatever, then the particular provision or provisions or part of the provision shall be deemed severed from the remainder of this by-law and all other provisions shall remain in full force.
3. **That** in accordance with the *Municipal Act, 2001*, as may be amended from time to time, the Treasurer may add any uncollected fee or charge to the tax roll to be collected in like manner as taxes.
4. **That** By-law No. 2025-54 is hereby repealed.
5. **That** this by-law shall come into full force and effect on January 1, 2026.

Read a First, Second and Third Time and Finally Passed, Signed and Sealed This 8th Day of December 2025.

Original document signed by Deputy Mayor, Rod Anderson and Clerk, Alexandra Croce.

Schedule A to By-law No. 2025-82

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Section 1 – Administration

Description	Rate
Accounts Receivable	Interest Charges 1.25% per month from due date of invoice. After ninety (90) days when the invoice remains unpaid, invoice will be added to taxes of municipal ratepayer, or it will be sent to a collection agency. Additional collection costs will be added to invoice if sent to a collection agency.
Animal Reclaim Administrative Fee	\$130.00 + HST
Animal Care Fee (Emergency Care, First Aid, Quill Removal, boarding, after hours, extra care etc.)	All vet costs incurred by the Municipality to be borne by the owner.
Cash in Lieu of Parking	\$2,000.00 per parking space
Cash in Lieu of Parkland	5% of value established by an accredited appraiser
Charge for returned cheques	\$30.00
Civil Marriage Ceremony	<p>During Business Hours (8:30 a.m. – 4:30 p.m.) at the Municipal Office: \$300.00 + HST</p> <p>After Business Hours (evenings and weekends) and at an offsite location: \$350.00 + HST Plus mileage costs for officiant, subject to CRA Kilometric Rates</p>
Commissioner of Oaths services	\$20.00 + HST per document
Compliance Audit Committee member	\$60.00 per hour for meeting
Deeming By-law Fee	\$750.00
Dog Tags (lifetime) – spayed/neutered	\$30.00
Dog Tags (lifetime) – unaltered	\$45.00
Kennel – up to 20 dogs	\$150.00
Kennel – 21-50 dogs	\$300.00
Kennel – each additional dog over 50 dogs	\$35.00 per additional dog over 50 dogs
Replacement Dog Tag	\$5.00
Sled Dogs – up to 12 dogs	\$100.00
Sled Dogs – each additional dog over 12 dogs	\$35.00 per additional dog over 12 dogs
Dog Boarding Establishment (no breeding)	\$100.00
Working/Livestock Guardian Dog – up to 5 dogs – annually renewable	\$100.00
Encroachment Policy	\$1,000.00 application fee + all legal costs to be borne by the applicant
Easement	\$1,000.00 application fee + all legal costs to be borne by the applicant
Fence Viewer	\$60.00 per hour + mileage

Fence Viewer Administration Fee	\$50.00
Freedom of Information Request Fee	\$5.00
Freedom of Information Search and Preparation time	\$7.50 – per 15 minutes
Freedom of Information - Photocopies	\$0.25 per page
History Book (former Lindsay)	\$22.00 + 5% tax
History Book (former St. Edmunds)	\$35.00 + 5% tax
History Book (former St. Edmunds – 1984-2014)	\$49.95 + 5% tax
Information Search Fee for general inquiries	\$60.00 per hour
Impounding Fee – pound keeper:	
Labour (to unload and care for)	All costs incurred by the Municipality to be borne by the owner (labour, trucking costs, feed, etc)
Trucking Costs	
Feed	
Livestock Valuers (Municipal Investigators)	\$60.00 per hour + mileage
Land Inquiries:	
Sale of Municipal Unopened Road Allowance Inquiries	Application Fee - \$2,000.00 Deposit - \$5,000.00
Lottery Licences:	
Raffle Licence	3% of prizeboard to a maximum of \$150.00
Break Open Ticket Licence	3% of prizeboard
Bingo Licence	3% of prizeboard
Marriage Licence	\$140.00
No Demand for Services Site Plan Application Fee	\$750.00
Paid Parking Fees:	
Bay & Brock, Bay & Earl, Community Centre, Cenotaph (2 machines), Head & Adelaide, Bay Street Head of Harbour	\$3.00/hour to a 3-hour max \$9.00
Hay Bay, Legion St, Harpur Drive, John St, Main St, Moore St, Lions Head Arena	\$3.00/hour - \$15.00/day
Big Tub Rd	\$5.00 per hour
Carter Rd, Dunks Bay, Lions Head Marina, Philip Forbes, Scott St, Helen St	\$5.00/hour - \$30.00/day
ParkPass Reservation Fees:	
4-hour reservation - Lion's Head and Little Cove, Dyers Bay, Borchardt	\$20.00
8-hour reservation (HST included) Lion's Head, Dyers Bay, Borchardt Rd	\$30.00
Parking Pass Fees:	

Non-Resident Parking Pass	\$100.00/season (HST included)
Resident Parking Pass	\$50.00/season (HST included)
Commercial Parking Pass (includes buses)	\$300.00/season (HST included)
Parking Ticket Administration Fee	\$35.00 (HST included)
Planning Applications:	
Site Plan Control Agreements	Application Fee - \$1,000.00 Deposit - \$3,000.00 + all legal costs to be borne by the applicant
Subdivision Agreement	Deposit - \$10,000.00
Property Standards Appeal Fee	\$100.00
Property Standards	100% of Actual Costs + Administration Fee*
Property Standards Administration Fee/ Property Standards Order	\$100.00
Property Standards Committee Member	\$60.00 per hour for meeting
Sewer Certificate	\$30.00
Sewer Certificate – 48 Hour Service	\$60.00
Tax Certificate	\$50.00
Tax Certificate – 48 Hour Service	\$100.00
Taxi or Vehicle for Hire	
Owner Licence (each vehicle)	\$100.00
Driver Licence (each person)	\$50.00
Replacement for Owner Licence	\$20.00
Replacement for Driver Licence	\$20.00
Vehicle Inspection Fee for Replacement Taxicab	\$50.00
Tile Drainage Inspection Fee	\$50.00 per inspection + HST
Tower Siting Application Fee	\$2,500.00 + HST
Water Certificate	\$30.00
Water Certificate – 48 Hour Service	\$60.00
911 Booklets	\$16.00 including HST

Section 2 – Fire Department

Description	Rate
Fire Inspections	
Request or complaint Home, Multi Unit Dwelling, Hotel/Motel, Industrial, Institutional, Agricultural or Commercial Inspection Fee	\$125.00 (first Routine Inspection may be at no charge)
Request or complaint Home, Multi Unit Dwelling, Hotel/Motel, Industrial, Institutional, Agricultural or Commercial Inspection Fee second and/or additional inspections	\$100.00
Final Inspection to close file	\$150.00
Other Inspections:	
Inspections for Events, Exhibitions, Shows, Demonstrations, and/or Liquor Licence Approval etc.	\$100.00
Propane Inspection Fee & Propane Risk and Management Plan Consulting, Reviews, and/or Approvals	\$125.00 \$100.00 – second inspection and additional
Any type of inspection over one hour	Initial inspection cost plus \$150.00 per additional hour of inspection
Letters:	
Lawyer/Insurance Letter	\$125.00
Lawyer/Insurance Letter – 48 Hour Service	\$200.00
File Search (3 rd Party)	\$200.00
Copy of Fire Reports	\$300.00
Responses:	
Wildland fires through carelessness per apparatus per hour	As per current MTO fee structure
Environmental service calls, for stand by or assistance, per apparatus per hour	As per current MTO fee structure
Costs of private contractors for clean up of HAZMAT responses	Actual Costs + Administrative Costs + HST
Use of special equipment to determine origin and cause, suppress, or extinguish fires, preserve property, prevent the spread, make safe property.	Actual Costs + Administrative Costs + HST
Provide security to maintain continuity of	As per current MTO fee structure

scene during an incident, response, or investigation per apparatus per hour	
Technical Rescue and Special Services (water rescue, high angle rope rescue, confined space rescue, trench rescue, hazardous materials responses, and/or search and rescue or any other technical or special services rescue) per apparatus per hour	As per current MTO fee structure
Responses due to gross negligence or an Illegal Act	Actual Costs+ Administrative Costs + HST
Motor vehicle accidents and/or fires, aircraft accidents and/or fires, or watercraft accidents and/or fires per apparatus per hour	As per current MTO fee structure for non-residents only
Hazardous Materials Response, including clean up and remediation	Actual Costs+ Administrative Costs + HST
Decontamination and cleaning of PPE and equipment after a structure fire or Hazardous Materials response	Actual Costs+ Administrative Costs + HST
Mechanical False Alarm Fee per apparatus per hour	As per current MTO fee structure (one exemption per year permitted)
Additional Items	
Emergency Training Courses Instructor Fee	\$115.00 per person + costs + HST
Fire Work Permit (construction)	\$50.00 per job for a three (3) month period
Labour and material costs for boarding or securing a property (plus administrative fee)	Actual Replacement Costs+ Administrative Costs + HST
Smoke alarm or carbon monoxide alarm	\$50.00 per alarm
Replacement of Firefighting Foam after use	Actual Costs+ Administrative Costs + HST
Assistance beyond normal requirements or circumstances	Actual Costs+ Administrative Costs + HST

Section 3 – Public Works

Description	Rate
Blue Box	\$9.00 (HST included)
Composter	\$38.00 (HST included)
Entrance Permit Fee	\$100.00 prior to installation
	\$300.00 after installation
911 Sign Purchase and Installation Fee	\$150.00
Entrance Permit and 911 Sign Purchase and Installation Fee (if purchased at same time)	\$200.00
Equipment Usage Fees:	
Backhoe	\$92.40 per hour + HST (machine only) (additional fees for attachments and operator may apply)
Mini Excavator	\$29.80 per hour + HST (machine only) (additional fees for attachments and operator may apply)
Skid Steer	\$67.25 per hour + HST (machine only) (additional fees for attachments and operator may apply)
Drum Roller	\$92.35 per hour + HST (machine only) (additional fees for attachments and operator may apply)
Trackless	\$85.00 per hour + HST (machine only) (additional fees for attachments and operator may apply)
Excavator	\$122.55 per hour + HST (machine only) (additional fees for attachments and operator may apply)
Grader	\$186.10 per hour + HST (machine only) (additional fees for attachments and operator may apply)
Grader + Plow	\$225.00 per hour + HST (machine only) (additional fees for attachments and operator may apply)
Tractor	\$71.25 per hour + HST (machine only) (additional fees for attachments and operator may apply)
Tractor with mower	\$120.00 per hour + HST (machine only) (additional fees for attachments and operator may apply)
Tractor with brush head	\$150.00 per hour + HST (machine only) (additional fees for attachments and operator may apply)
Line painter	\$100.00 per hour + HST (one person & machine)
Sweeper/vacuum	\$158.10 per hour + HST (machine only) (additional fees for attachments and operator may apply)
Tandem truck	\$114.85 per hour + HST (machine only) (additional fees for attachments and operator may apply)
Tandem truck and plow	\$150.00 per hour + HST (machine only) (additional fees for attachments and operator may apply)
Tandem truck with water tank	\$130.95 per hour + HST (machine only) (additional fees for attachments and operator may apply)
Single axle	\$83.20 per hour + HST (machine only) (additional fees for attachments and operator may apply)
Single axle truck and plow	\$130.00 per hour + HST (machine only) (additional fees for attachments and operator may apply)
Single axle truck with water tank	\$106.25 per hour + HST (machine only) (additional fees for attachments and operator may apply)
One ton truck and plow	\$100.00 per hour + HST (machine only) (additional fees for attachments and operator may apply)

One ton truck	\$40.05 per hour + HST (machine only) (additional fees for attachments and operator may apply
Half ton truck	\$33.15 per hour + HST (machine only) (additional fees for attachments and operator may apply
Labour/operator rate	\$40.00 per hour per person + HST
Moving Permit Fee	\$1,000.00 deposit <i>NOTE: Refundable portion of \$750.00 when project finalized and approved by Public Works Manager/designate.</i>
Municipal Roadway Work Permit Security Deposit Fee:	
Gravel surfaced roads	\$750.00, maximum \$500 refundable portion one year from completion of work
Tar and chip surfaced roads (LCB)	\$2,000.00, maximum \$1,000 refundable portion one year from completion of work
Asphalt surfaced roads (HCB)	\$3,000.00, maximum \$1,500.00 refundable portion one year from completion of work
Piping and Filling of Roadside Ditches Security Deposit Fee	\$750.00 (Inspection fee of \$250.00 and refundable fee of \$500.00.)
Sale of Winter Sand Fee	\$70.00 per yard + HST

Section 4 – Landfill Rates

Description	Rate
Material:	
Sorted household and commercial	\$120.00 per tonne
Unsorted household and commercial	\$250.00 per tonne
Clean wood/brush	\$100.00 per tonne
Stumps	\$100.00 per tonne
Asphalt Shingles	\$100.00 per tonne
Concrete/Brick/Rubble	\$100.00 per tonne
Scrap Metal/White Metal	\$50.00 per tonne
Small tire off rim	FREE
Large truck tire off rim	FREE
Heavy truck tire off rim	FREE
Small tire on rim	\$8.00 per unit
Large truck tire on rim	\$10.00 per unit
Heavy truck tire on rim	\$24.00 per unit
Battery	\$5.00 per unit
Propane tanks	\$5.00 per unit
E-waste	FREE
Bulky furniture/mattresses/box springs	\$25.00 per unit
Freon unit	\$35.00 per unit
Two (2) untagged bags	FREE
Clean fill	FREE
Unbagged leaves/grass	FREE
MOE approved contaminated soil	\$120.00 per tonne
Minimum charge for sorted material	\$10.00
Open landfill outside regular hours	\$100.00 + hourly labour rate for time beyond first hour of operation + tipping fees

Section 5 – Water Rates

Description	Rate
Backflow Prevention Inspection Fee	Actual Cost
Annual Base Rate	\$614.00 per meter Multiple dwelling: 80% of base rate Apartments: 65% of base rate Motels: 40% of base rate per unit
Bulk Water Sales	\$20.00/m ³ less than 200 gallons
	\$15.00/m ³ over 200 gallons and less than 1,000 gallons
	\$10.00 per m ³ over 1,000 gallons
	Minimum charge: \$1.00
Frost Cap Repair Fee	\$100.00
Meter Loan Repayment (large)	Actual Cost
Water Meter Cost	\$600.00 + HST plus actual installation cost
Meter Repair Fee	Actual Cost for Repair
Metered Water Rate	\$2.64 per m ³ of usage
Meter Winterization and Re-installation Fee	\$75.00 each
Vacant Lot Charge	\$105.00
Water Connection Charge	\$3,150.00 per service
Water Turn Off Request	\$10.00 per turn off
Water Turn On Request	\$10.00 per turn on
Water Meter No Reading	80 cubic meters/billing quarter

Section 6 – Sewer Rates

Description	Rate
Lakewood Sanitary Sewer System Annual Rate	\$637.00 per lot
Sewer Connection Fee	\$3,150 per lot
Sewer Inspection Fee	\$315.00 per connection
Tobermory Sanitary Sewer System:	
Dwelling Unit	\$659.24 annually
Retail Store	\$548.17 annually
Tourist Accommodation	\$95.55 annually per unit
Laundromat	\$218.55 annually per washer
Restaurant/Licensed Establishment	\$23.10 annually per seat (inside or outside)
Institutional Occupancy	\$548.17 annually (based on Building Code/Fire/LCBO capacity)
Hauled Sewage Rate (Septic Tank)	\$0.02 per litre/.0909 per gallon
Hauled Sewage Rate (Holding Tank – medium strength)	\$0.01 per litre/.0455 per gallon
Hauled Sewage Rate (Holding Tank – low strength)	\$0.005 per litre/.0227 per gallon

Section 7 – Cemetery Rates

Description		Rate	
Interment Rights:			
Single Plot		\$1,700 + HST (Including 40% \$680.00 Care & Maintenance)	
Interment Fee:			
Casket		\$950.00+ HST	
Cremation		\$500.00+ HST	
Cremation – dual urn		\$625.00+ HST	
Monument Fees:			
Foundation Fee		\$600.00 minimum or \$40.00/cu ft + HST	
Care & Maintenance Flat Marker (173 in sq. Or larger)		\$100.00 + HST	
Care & Maintenance Upright marker 4 ft or less, including base		\$200.00 + HST	
Care & Maintenance Upright marker 4 ft in height or length, including base		\$400.00 + HST	
Other Fees:			
Mortuary Fee		\$200.00 + HST	
Locate Fee		\$110.00 + HST	
Cremated remains projecting above ground in monument		\$300.00 + HST	
Transfer of Deed		\$50.00 + HST	
Replacement Deed		\$250.00 + HST	
Disinterment – Cremation		\$400.00 + HST	
Disinterment – Full Casket		\$2,200.00 + HST	
Corner Posts (set of 4)		\$250.00 + HST	
Corner Post Installation Fee (set of 4)		\$65.00 + HST	
Eastnor Cemetery Columbarium Fees:			
Base Price + HST		Plaque + HST	Opening/Closing Fee + HST
\$1,400.00 (Including \$210.00 Care & Maintenance)		\$950.00	\$250.00
Additional Columbarium Items:			
Memory Wall Plaque		\$500.00 + HST	
Plaque with Maiden Name		\$950.00 + HST	
End Date for Plaque		\$100.00 + HST	

Section 8 – Arena Recreation Fees

Description	Rate
Curling Ice Set-up	\$110.00 including HST
Arena Ice Rental Fee (per hour):	
Adult Prime Time Mon-Fri after 4:00 p.m. Sat-Sun after 12:00 p.m.	\$130.00 including HST
Adult Non-Prime Time Mon-Fri before 4:00 p.m. Sat-Sun before 12:00 p.m.	\$115.00 including HST
Youth Prime Time Mon-Fri after 4:00 p.m. Sat-Sun after 12:00 p.m.	\$100.00 including HST
Youth Non-Prime Time Mon-Fri before 4:00 p.m. Sat-Sun before 12:00 p.m.	\$80.00 including HST
Arena Off Season Arena Floor Rental Fee Adult/Youth Activities	\$45.00 per 90 minutes including HST
Public Skating Fee:	
17 years and under	\$2.00 (No HST)
18 years and over	\$3.00 (HST included)
Family	\$6.00 (HST included)
Other Municipal Program Fee (arena floor only):	
12 years and under	\$2.00 (no HST)
13-17 years	\$3.00 (no HST)
18 years and over	\$4.00 (HST included)
Arena Advertising Sign Fee:	
First year	Invoiced cost plus \$135.00 + HST
Subsequent years	\$345.00 + HST
Sign Change Fee	Invoice cost plus \$110.00+ HST
Ice Surface Advertising Annual Fee	
10" X 10"	\$210.00 + HST
12" X 12"	\$260.00 + HST
12" X 24"	\$360.00 + HST
14" X 14"	\$310.00 + HST
16" X 16"	\$360.00 + HST
16" X 24"	\$465.00 + HST
20" X 60"	\$870.00 + HST

Section 9 – Auditorium Rentals

Description	Rate
Tobermory Community Centre:	
Kitchen only Fee	\$45.00 + HST per day
Bar only Fee	\$45.00 + HST per day
Auditorium only Fee	\$145.00 + HST per day
Auditorium/Bar/Kitchen Fee (full facility)	\$235.00 + HST per day
Meeting Fee	\$31.00 per hour + HST
Refundable Security Deposit Fee (see contract)	\$200.00 + HST
Set-up and/or Clean-up Fee	\$37.00 per hour per person + HST
Lion's Head Arena Auditorium:	
Kitchen only Fee	\$45.00 + HST per day
Bar only Fee	\$45.00 + HST per day
Auditorium only Fee	\$135.00 + HST per day
Arena Floor only Fee	\$230.00 + HST per day
Meeting Fee	\$32.00 per hour + HST
Full Facility Fee	\$445.00 + HST per day
Refundable Security Deposit Fee (see contract)	\$200.00 + HST
Set-up and/or Clean-up Fee	\$40.00 per hour per person + HST
Tobermory Meeting Place:	
Each rental room	\$5.00 per hour + HST
	\$20.00 per day + HST
Rental of entire facility	\$10.00 per hour + HST
	\$40.00 per day + HST
Rental of Pavilion	\$30.00 per day + HST
Ferndale Park & Information Centre:	
Meeting Room	\$10.50 per hour + HST to a maximum of \$53.00 per day + HST
Rental of Pavilion	\$30.00 per day + HST
Lion's Head Library Meeting Room	\$10.50 per hour + HST to a maximum of \$53.00 per day + HST
Lion's Head Rotary Hall:	
Main Floor and Loft	\$31.50 per hour + HST or \$135.00 per day + HST
Use of Kitchen	\$45.00 per day + HST
Set-up/Clean-up	\$40.00 per hour /per person + HST
Refundable Security Deposit	\$200.00 + HST

Section 10 – Recreation Programs

Description	Rate
Child	Fee based on length of session
Adult (17 years or older)	
Senior Programs	Nominal Fees to cover programs costs
Movie Night	Admission by Donation

Section 11 – Campground

The campground season shall commence on May 1st and conclude on October 15th each year.

Description	Rate
Dumping Fee	\$21.00 + HST per dump
Extended Family Plan Fee	\$125.00 + HST annually
Annual Hydro Meter Reading	Actual cost to be established by Hydro One billing – to be read in October)
Annual Hydro Meter Reading Administrative Fee	\$25.00 + HST
Overnight Guest Fee	\$8.00 including HST per person
Seasonal Campsite Fees:	
Waterfront	\$2,365.00 + HST
Back lot	\$2,095.00 + HST
Transient Campsite Daily Fees:	
Non-serviced sites	\$48.00 including HST
Serviced Site	\$60.00 including HST
Showers – Public Usage	\$6.00 including HST
Winter Storage Fee	\$210.00 + HST

Section 12 – Airport

The airport season shall commence on May 15th and conclude on October 31st each year.

Description	Rate
Hangar Monthly Fee	\$160.00 + HST
Capital Improvement Fee (on all Hanger fees only)	4%
Tie Down Fee	
Per day	\$12.00 including HST
Per week	\$42.00 including HST
Per month	\$86.00 including HST
Per season	\$220.00 including HST

Section 13 – Tobermory Harbour

The harbor season shall commence on May 15 and conclude on October 15 each year.

Description	Rate
Resident Dockage – Seasonal Slip Fee:	
Recreational vessels up to 34’	\$62.00 per foot + HST
Recreational vessels over 34’	\$73.00 per foot + HST
Commercial vessels	\$85.00 per foot + HST
Dockage Outer Harbour Wall:	
Daily Wharfage Fee	\$2.05 per foot + HST
Commercial vessels seasonal	\$51.00 per foot + HST
Government Agency vessels	\$25.50 per foot + HST
Hydro Fees:	
Per day per receptacle 15 amp	\$5.20 + HST
Per day per receptacle 30 amp	\$10.40 + HST
Per day per receptacle 50 amp	\$15.60 + HST
Per season per receptacle	\$315.00 + HST
Resident Off Season Rate (up to 34’):	
May 15 – June 15 slip	\$11.50 per foot + HST
September 1 – October 15 slip	\$11.50 per foot + HST
Launch Fees:	
Daily Boat launch	\$15.00 including HST
Kayak launch	\$7.50 including HST
Recreation Seasonal Boat launch	\$105.00 including HST
Pump-out Fee (per tank)	\$25.00 including HST
Daily Wharfage Fee	\$2.30 per foot + HST
Slip Retention Fees:	
Recreational per season (two year maximum)	\$280.00 + HST
Commercial per season (one year maximum)	\$420.00 + HST
Winter Storage Fees:	
Seasonal	\$1.05 per square foot + HST
Transient	\$1.30 per square foot + HST
Showers – public usage fee	\$6.00 including HST
Laundry Wash/Dryer Machine per load	\$3.50 including HST
Gin Pole Fee (transient boaters only)	\$36.00 per use + HST
Lift in – Lift out Admin fee	20% of the net crane cost
Capital Improvement Fee (on all seasonal dockage fees only)	4%
Cruise Boat docking fee (for a period of up to five (5) days	\$2,805.00 + HST

Section 14 – Lion’s Head Harbour

The harbor season shall commence on May 15 and conclude on October 15 each year.

Description	Rate
Dockage – Seasonal Slip Fee:	
Recreational vessels up to 34’ – residents	\$62.00 per foot + HST
Recreational vessels over 34’ – residents	\$73.00 per foot + HST
Recreational vessels up to 34’ – nonresidents	\$70.00 per foot + HST
Recreational vessels over 34’ – nonresidents	\$80.00 per foot + HST
Transient Dockage Fees:	
Daily	\$2.30 per foot + HST
Vessels up to 24’	\$2.30 per foot + HST
Two-week dockage (14 days) (maximum 24’ vessel)	\$2.30 per foot + HST
Half season (June 15- August 31) - up to 14’ vessel	\$470.00 + HST
15’ vessel	\$500.00 + HST
16’ vessel	\$530.00 + HST
17’ vessel	\$560.00 + HST
18’ vessel	\$590.00 + HST
19’ vessel	\$630.00 + HST
20’ vessel	\$660.00 + HST
21’ vessel	\$685.00 + HST
22’ vessel	\$720.00 + HST
23’ vessel	\$750.00 + HST
24’ vessel	\$780.00 + HST
Hydro Fees:	
Per day per receptacle 15 amp	\$5.20 + HST
Per day per receptacle 30 amp	\$10.40 + HST
Per day per receptacle 50 amp	\$15.60 + HST
Per season per receptacle	\$315.00 + HST
Launch Fees:	
Daily Boat launch	\$15.00 including HST
Kayak launch	\$7.50 including HST
Weekly (7 day) pass	\$35.00 including HST
Recreation seasonal launch	\$105.00 including HST
Kayak Seasonal Storage Fee	\$205.00 + HST
Canoe/Kayak Daily Storage Fee	\$5.00 + HST
Pump-out Fee (per tank)	\$25.00 including HST
Slip Retention Fee:	

Recreational per season (two year maximum)	\$280.00 + HST
Winter Storage Fees:	
Seasonal	\$7.45 per foot + HST
Transient	\$12.35 per foot + HST
Laundry Washer/Dryer Machine per load	\$3.50 including HST
Beach Pavilion Rental	\$30.00 per day + HST
Beach Pavilion Rental with hydro	\$40.00 per day + HST
Music Stage Rental	\$30.00 per day + HST
Music Stage Rental with hydro	\$40.00 per day + HST
Gin Pole Fee (transient boaters only)	\$35.00 per use + HST
Cradle/Mast Storage (per day after deadline)	\$ 6.00 per day including HST
Visitor Parking	\$ 6.00 including HST per vehicle per day
Overnight Guest Fee	\$ 6.00 including HST per vehicle per day
Lift in – Lift out Admin fee	20% of the net crane cost
Capital Improvement Fee (on all seasonal dockage fees only)	4%

Section 15 – Building, Plumbing, Sewage Systems, Trailer and Signs

Permit fees will be doubled when owner(s)/builder(s) proceeds without Municipal approval.

Occupancy Legend

Group	Type of Occupancy
A	Assembly
B	Care or detention
C	Residential
D	Business & Personal Services
E	Mercantile
F	Industrial

Description	Rate
Building:	
Residential buildings and additions to existing residential buildings – Group C (minimum \$200.00)	\$1.15 per square foot
Commercial, Industrial, Institutional – Group A, B, D, E, F (minimum \$200.00)	\$13.00 per \$1,000.00 of estimated construction
Alterations and repairs to existing buildings – Group C (minimum \$200.00)	\$13.00 per \$1,000.00 of estimated construction
Accessory Building – Group C (minimum \$200.00)	\$.60 per square foot
Special Structure Permit (designated structure as defined in Article 1.3.1.1 of the OBC) (minimum \$150.00)	\$150.00 plus \$13.00 per \$1,000.00 of estimated construction
Solar – Projects under 10 kW (roof mounted)	\$200.00
Grain bin/Tower/Silo	\$300.00
Modular or Mobile Building or Structure	Same charge as for traditional construction
Agricultural New Livestock Facilities (minimum \$150.00)	.25 per square foot
Implement/Hay Storage, Non-Livestock Structures (minimum \$150.00)	.20 per square foot
Moving Permit Fee	\$150.00
Conditional Permit Fee (plus any fee applicable to any other permit required)	\$150.00
Demolition Permit Fee	\$125.00
Change In Use Permit Fee (plus any fee applicable to any other permit required)	\$150.00
Swimming Pool Permit Fee (NOTE: fencing of private pool in accordance with By-law No. 2012-74)	\$200.00
Occupancy Permit Fee	\$100.00
Renewal Permit Fee	\$150.00

Wooden Deck Permit Fee (height exceeds 24” above grade, unenclosed and without a roof)	\$0.80/square foot min. fee \$200.00
Tent Permit Fee (over 60 m ² and less than 225 m ²) Under 60 m ² no permit required	\$150.00
Letter of Compliance (Zoning or Septic)	\$100.00
Letter of Compliance (Zoning or Septic) 48 Hour Service	\$150.00
Wood Burning System Permit Fee	\$200.00

Description	Rate
Plumbing:	
Plumbing Permit only Fee (not associated with a Building Permit)	\$150.00
Plumbing Permit Fee (in conjunction with a Building Permit)	
- building drain	\$ 10.00 per fixture
- water closet	\$ 10.00 per fixture
- bath tubs	\$ 10.00 per fixture
- shower stalls	\$ 10.00 per fixture
- wash basin	\$ 10.00 per fixture
- kitchen sinks	\$ 10.00 per fixture
- slop sinks	\$ 10.00 per fixture
- urinals	\$ 10.00 per fixture
- automatic washers	\$ 10.00 per fixture
- laundry tubs	\$ 10.00 per fixture
- drinking fountains	\$ 10.00 per fixture
- floor drains	\$ 10.00 per fixture
- R.W. leaders	\$ 10.00 per fixture
- roof hoppers	\$ 10.00 per fixture
- building storm drains	\$ 10.00 per fixture
- man holes	\$ 10.00 per fixture
- catch basins	\$ 10.00 per fixture
- area drains	\$ 10.00 per fixture
- interceptors	\$ 10.00 per fixture
- hot water tanks	\$ 10.00 per fixture
- waste and vent stack	\$ 15.00 per fixture
- building sanitary sewers	\$ 15.00 per fixture
- water supply systems	\$ 15.00 per fixture

Description	Rate
Sewage Systems:	
Sewage System Permit Fees:	
Class 2, 3, 4 or 5 - new/replacement system	\$550.00
Class 4 or 5 - tank replacement only	\$300.00
Application Type:	
Class 4 leaching bed repair	\$300.00
Demolition/Decommissioning	\$ 75.00
Revision/Renewal of Permit	\$ 75.00
Building Alteration/Change of Use*	\$200.00

Property Inquiries/File Searches (includes copies of permits/applications	\$175.00
Copy of Application/Permit	\$ 29.00
Transfer of Permit	\$ 75.00

* a \$200.00 credit shall be applied to a new Sewage Permit Application in cases where a building alteration appraisal has required a new or altered sewage system to be installed.

- Refunds:
- a minimum of \$75.00 shall be retained for any application that is withdrawn
 - an additional \$125.00 shall be retained if a site visit was completed
 - no fee is refundable after a Permit has been issued

Description	Rate
Trailer:	
Trailer Bond (during construction)	\$2,000.00
Refundable Portion (as per signed agreement within one year at occupancy stage)	\$1,000.00

Description	Rate
Signs:	
Annual Portable Sign Permit Fee (required for other than special events)	\$25.00 per sign
Special Event Portable Sign Permit Fee	\$25.00 per sign per event
Annual A-Frame Sign Permit Fee (required for other than special events)	\$25.00 per sign
Special Event A-frame Sign Permit Fee	\$25.00 per sign per event
All other forms of signage	\$25.00 per sign
Sign Removal Fee	\$50.00 per sign

Description	Rate
Two Dwellings Per Lot:	
Demolition Deposit payable to NBP	Equaling value of demolition and tipping fee

Section 16 – Miscellaneous

Description	Rate
Miscellaneous Invoices	100% of Actual Costs + 15% Administration Fee + HST (minimum \$10.00)

Section 17 – Short Term Accommodations and Food Truck Fees

Short Term Accommodation Licencing Fees:		
CLASSIFICATION	REGISTRATION FEE (\$) PER UNIT	RENEWAL FEE (\$)
Class A & B	\$500.00 - NO HST	\$500.00 – NO HST
Class C	\$1,500.00 – NO HST	\$1,500.00 – NO HST

TYPE	FEE (\$) PER UNIT
STA Inspection	\$500.00 – NO HST
STA Re-inspection Fee	\$250.00 – NO HST
Class A & B Complaint Investigation Fee	\$300.00 – NO HST
Class C Complaint Investigation Fee	\$300.00 first, 450.00 second, 600.00 third – NO HST

Food Truck License Fees:	
Food Truck License	\$1,500.00 – annual fee
Fee to transfer License	\$100.00

Section 18 – Commemorative Bench & Tree Program

Subject to supplier pricing.

Description	Rate
Commemorative Park Bench	\$2,150.00 + HST
Cast Bronze Plaque (2.25"x11")	\$550.00 ea. + HST
Engraved Plastic Plaque (2.5"x5")	\$85.00 ea. + HST
Commemorative Tree	\$750.00 + HST