



Municipality of Northern Bruce Peninsula  
 56 Lindsay Road  
 Lion's Head, On N0H1W0  
 1-833-793-3537  
[northbrucepeninsula.ca](http://northbrucepeninsula.ca)

## REQUEST FOR A REVIEW BY A SCREENING OR HEARINGS OFFICER

**Applicants are responsible for the completion and content of this form**

<b>Penalty Notice Recipient</b>		
Name (first and last)	Home Telephone	
Address	Other Telephone	
City	Fax Number	
Province	Postal Code	Email Address

<b>Penalty Notice Information (Infraction)</b>		
Please provide the information found on the Penalty Notice		
Penalty Notice No.	Penalty Date	Plate Number or Name on Penalty Notice
Location where the Infraction Occurred		
Offence	Section Number	

<b>Type of Request</b>
<input type="checkbox"/> Request a review by a Screening Officer to dispute a Penalty Notice, or
<input type="checkbox"/> Request an extension of time to pay Penalty Notice by meeting with the Screening Officer
<input type="checkbox"/> Review by a Hearings Officer to dispute Decision of a Screening Officer

<b>Reason for Review</b> (you are required to provide specific reason(s))
<ul style="list-style-type: none"> <li>▪ Please provide a factual and detailed explanation of your reason(s) for your request</li> <li>▪ If you wish to support your request with evidence such as images or other documentation, please include them with this request. All evidence must be submitted with this form to be considered at the time of the screening hearing.</li> </ul>

**Continued on next page.**

