

# The Corporation of The Municipality of Northern Bruce Peninsula

## By-Law No. 2026-34

### A By-Law to Establish an Administrative Monetary Penalty System (AMPS) (Non-Parking) for The Municipality of Northern Bruce Peninsula

WHEREAS sections 8, 9, 10 and 11 of the Municipal Act, 2001, S.O. 2001, c. 25, as amended, (“Municipal Act, 2001”) authorize The Corporation of the Municipality of Northern Bruce Peninsula to pass by-laws necessary or desirable for municipal purposes;

AND WHEREAS section 434.1 (1) of the Municipal Act, as amended (Municipal Act, 2001) provides that a municipality may require a person, subject to such conditions as the municipality considers appropriate, to pay an administrative penalty if the municipality is satisfied that the person has failed to comply with a by-law of the municipality passed under this Act;

AND WHEREAS section 434.1 (2) of the Municipal Act provides that the purpose of a system of administrative penalties established by a municipality under this section shall be to assist the municipality in promoting compliance with its by-laws;

AND WHEREAS Section 434.1 of the Municipal Act, 2001, S.O. 2001, c. 25, as amended, provides that a municipality may require a person to pay an Administrative Monetary Penalty if the municipality is satisfied that the person has failed to comply with a by-law of the municipality passed under the Municipal Act;

AND WHEREAS Section 434.2 (1) of the Municipal Act provides that an administrative penalty imposed by a municipality on a person under section 434.1 constitutes a debt of the person to the municipality;

AND WHEREAS Section 391 (1) of the Municipal Act provides that, without limiting sections 9, 10 and 11, those sections authorize a Municipality to impose fees or charges on persons;

AND WHEREAS the Province of Ontario adopted the “Administrative Penalties” regulation, O. Reg 333/07 pursuant to the Municipal Act, 2001, S.O. 2001, c. 25, as amended;

AND WHEREAS pursuant to O. Reg. 333/07 and Sections 391 of the Municipal Act, 2001, the Municipality may also impose fees or charges in connection with the administration of a system of administrative penalties;

AND WHEREAS Section 436 of the Municipal Act, 2001, S.O, c. 25 as amended, authorizes a Municipality to pass by-laws providing that the Municipality may enter onto land at any reasonable time for the purpose of carrying out an inspection to determine compliance with a by-law direction, order or license;

AND WHEREAS Section 23.1 of the Municipal Act, 2001, c. 25, authorizes a municipality to delegate its administrative and hearing powers;

AND WHEREAS Section 30.2 of the Fire Protection and Prevention Act, 1997, S.O. 1997, c. 4 authorizes Municipalities to administer penalties to promote compliance with the requirements of the Act and the regulations;

AND WHEREAS the Council of The Corporation of the Municipality of Northern Bruce Peninsula considers it desirable to enforce and seek compliance with designated by-laws, or portions of those by-laws, through an administrative penalty system as set out in Schedule A and corresponding Tables attached.

NOW, therefore, be it resolved that the Council of the Corporation of the Municipality of Northern Bruce Peninsula Enacts as follows:

## **1.0 Short Title**

This By-law shall be known and cited as the "Administrative Penalty (AMPS) (Non-Parking) By-law."

## **2.0 Definitions**

### **In this By-law:**

**"Administrative Fee"** means any fee specified in this By-law or set out in the attached Schedule "B" of this By-law.

**"Administrative Penalty"** means an administrative penalty established by this By-law or set out in the attached Schedules "A" and corresponding Tables to this By-law for a contravention of a Designated By-law.

**"AMPS"** means t h e administrative monetary penalty system.

**"Clerk"** means the Clerk for the Municipality of Northern Bruce Peninsula

**"Council"** means the Council of the Municipality of Northern Bruce Peninsula.

**"Day"** means any calendar day.

**"Designated By-law"** means a by-law, or a part or provision of a by-law, that is designated for the purposes of this by-law.

**"Hearing Non-appearance Fee"** means an Administrative Fee established by Council from time to time in respect of a Person's failure to appear at the time and place scheduled for a review before a Hearing Officer and listed in Schedule "B" of this By-law.

**"Hearing Decision"** means a notice that contains a decision made by a Hearing Officer.

**"Hearing Officer"** means a person who performs the functions of a Hearing Officer in accordance with Section 6 of this By-law and appointed by Council to perform the duties of a Hearing Officer for the purpose of this By-law.

**"Holiday"** means a Saturday, Sunday, any statutory holiday in the Province of Ontario or any day the offices for the Municipality are officially closed for business.

**"Late Payment Fee"** means an Administrative Fee established by Council from time to time in respect of a Person's failure to pay an Administrative Penalty within the time prescribed by this By-law and Schedule "B" of this By-law.

**"Mitigating or Extenuating Circumstances"** means situations that do not provide an excuse or justify the infraction, but which in fairness and mercy may be considered as reducing the degree of responsibility.

**"Municipal Act, 2001"** means the Municipal Act, 2001, S.O. 2001, c. 25, as amended.

**"Municipality"** means the Corporation of The Municipality of Northern Bruce Peninsula.

**"NSF Fee"** means an Administrative Fee established by Council from time to time in respect of payment by negotiable instrument received by the Municipality from a person for payment of any Administrative Penalty or Administrative Fee, for which there are insufficient funds available in the account on which the instrument was drawn, as listed in Schedule "B" of this By-law.

**"Officer"** means any person authorized by the Corporation of the Municipality of Northern Bruce Peninsula to enforce by-laws and includes Municipal Law Enforcement Officers.

**"Penalty Due Date"** means a date which is the fifteenth (15<sup>th</sup>) day following the Penalty Notice Date.

**"Penalty Notice"** means a notice given to a Person pursuant to Section 4 of this By-law.

**"Penalty Notice Date"** means the date of the contravention specified on the Penalty Notice, in accordance with Section 4 of this By-law.

**"Penalty Notice Number"** means the reference number specified on the Penalty Notice that is unique to that Penalty Notice, in accordance with Section 4 of this By-law.

**"Person"** includes an individual or a business name, sole proprietorship, corporation, partnership, or limited partnership, or an authorized representative thereof.

**"Regulation"** means Ontario Regulation 333/07, as amended, made pursuant to the Municipal Act, 2001.

**"Request for Review by Hearing Officer"** means the request which may be made in accordance with Section 6 of this By-law for the review of a Screening Decision.

**"Request for Review by Screening Officer"** means the request made, in accordance with Section 5 of this By-law for the review of a Penalty Notice.

**"Review by Hearing Officer"** and **"Hearing"** mean the review of a Screening Decision pursuant to the Regulation and as set out in Section 6 of this By-law.

**"Review by Screening Officer"** and **"Screening Review "** mean a review of an Administrative Penalty pursuant to the Regulation and as set out in Section 5 of this By-law.

**"Screening and Hearing Officer"** means a by-law enacted by the Municipality for the purpose of providing for the appointment of a Screening Officer and Hearing Officer.

**"Screening Decision"** means a notice which contains the decision of a Screening Officer, delivered in accordance with Section 5 of this By-law.

**"Screening Non-appearance Fee"** means an Administrative Fee established by Council from time to time in respect of a Person's failure to appear at the time and place scheduled for a review before a Screening Officer and listed in Schedule "B" of this By-law.

**"Screening Officer"** means a person who performs the functions of a

Screening Officer in accordance with Section 5 of this By-law, and pursuant to the Screening and Hearing Officer By-law.

“**Tax Roll Address**” means the mailing address and contact information for the owner of the property that appears in the Municipality’s municipal tax assessment records.

### **3.0 Application of This By-Law**

- 3.1 The provisions of this By-law shall apply to any contravention of a Designated By-law listed in Schedule "A". Schedule "A" shall set out the short form wording to be used for the contraventions of Designated By- laws and also set out the Administrative Penalties imposed for the contraventions.
- 3.2 The Provincial Offences Act, R. S.O. 1990, c. P. 33, as amended ( the "Provincial Offences Act"), will continue to apply to contraventions of a Designated By- law, except that no Person that is required to pay an Administrative Penalty under this By- law in respect of a contravention of a Designated By- law shall be charged with an offence in respect of the same contravention under the Provincial Offences Act.
- 3.3 The Administrative Fees imposed for the purposes of this By-law are set out in Schedule “B” attached hereto.

### **4.0 Penalty Notice**

- 4.1 An Officer who has reason to believe that a Person has contravened any Designated By-law may issue a Penalty Notice as soon as reasonably practicable.
- 4.2 Every Person in contravention of a Designated By-law shall, upon issuance of a Penalty Notice, be liable to pay to the Municipality an Administrative Penalty in the amount specified in Schedule “A” and the corresponding Table to this By-law, as applicable.
- 4.3 A Penalty Notice shall include the following information:
  - (a) name, address, date of birth and contact information of the person or persons
  - (b) if applicable, the vehicle licence plate number or vehicle identification number.
  - (c) the Penalty Notice Date.
  - (d) a Penalty Notice Number.
  - (e) the Penalty Due Date.
  - (f) the identification number and signature of the Officer.
  - (g) the short form wording describing the contravention wording as listed in Schedule "A" and corresponding Table of this by-law or other particulars reasonably sufficient to indicate the contravention.
  - (h) the amount of the Administrative Penalty.
  - (i) information respecting the process by which the person may exercise the right to request a Screening Review of the

Administrative Penalty; and

- (j) a statement advising that an unpaid Administrative Penalty, including any applicable Administrative Fee(s), will constitute a debt of the Person to the Municipality unless cancelled pursuant to Screening Review or Hearing process.
- 4.4 No Officer may accept payment of an Administrative Penalty or Administrative Fee.
- 4.5 A person who is served with a Penalty Notice and who does not pay the amount of the Administrative Penalty on or before the date on which the Administrative Penalty is due and payable, as set out on the Penalty Notice, shall also pay the Municipality any applicable Administrative Fee(s) set out in Schedule B.

## **5.0 Review by Screening Officer**

- 5.1 A person who is given a Penalty Notice may request that the Administrative Monetary Penalty be reviewed by a Screening Officer and shall do so within 15 days after the Penalty Notice Date.
- 5.2 If a Person does not request a review within the time limit set out in Section 5.1, a Person may request that the Screening Officer extend the time to request a review within thirty (30) days after the Penalty Notice Date.
- 5.3 A Person's right to request a review or to request an extension of time to request a review is exercised by a submission in writing by email or other electronic submission and on such form as prescribed by the Municipality.
- 5.4 A Person's right to request an extension of time in Section 5.2 expires if it has not been exercised with thirty (30) days after the Penalty Notice Date, at which time;
- (a) The Person shall be deemed to have waived the right to request a review;
  - (b) The Administrative Monetary Penalty, including any Administrative Fee(s), shall be deemed to be affirmed on the sixteenth (16<sup>th</sup>) day after the Penalty Notice Date; and
  - (c) The Administrative Monetary Penalty, including any Administrative Fee(s), is not subject to further review, including review by a court.
- 5.5 A request for review by a Screening Officer or a request for an extension of time to request a Screening Review shall only be scheduled by the Municipality if the Person has exercised their right to request a review or an extension of time to request a review within the time limits set out in sections 5.1 and 5.2 of this Bylaw.
- 5.6 For the purposes of Section 5.2, the Screening Officer may only extend the time to request a review of an Administrative Monetary Penalty where the Person demonstrates on a balance of probabilities, the existence of extenuating circumstances that

prevented the Person from exercising the right to request a review in the timeframe set out in Section 5.1 of this Bylaw.

- 5.7 Where an extension of time is not granted by the Screening Officer the Administrative Monetary Penalty, including any Administrative Fee(s), shall be deemed to be affirmed on the sixteenth (16<sup>th</sup>) day after the penalty Notice Date.
- 5.8 Where a Person fails to attend at the time and place scheduled for a review by the Screening Officer, or fails to remain at such place until the Screening Officer has made a Screening Decision respecting the review, or where the Person fails to provide requested documentation in accordance with a request by a Screening Officer:
- a) the Person shall be deemed to have abandoned the request for the review;
  - b) the Person shall pay to the Township a Screening Non-Appearance Fee and any other applicable Administrative Fee(s);
  - c) the Administrative Monetary Penalty and any Administrative Fee(s) shall be deemed to be affirmed on the dates that was scheduled for the review;
  - d) the Administrative Monetary Penalty and any Administrative Fee(s) is not subject to any further review, including review by any Court.
- 5.9 On review of an Administrative Penalty, the Screening Officer may decide to:
- (d) affirm the Administrative Penalty; or
  - (e) cancel, reduce, or extend the time for payment of the Administrative Penalty, including any Administrative Fee(s), on the following grounds if established by the Person on the balance of probabilities:
    - (i) the Person did not contravene the Designated By-law(s) as described in the Penalty Notice.
    - (ii) the existence of Mitigating or Extenuating Circumstances; or
    - (iii) the cancellation, reduction, or extension of time for payment of the Administrative Penalty, including any Administrative Fee(s), is necessary to relieve any financial hardship.
- 5.10 After a Screening Review by Screening Officer, the Screening Officer shall deliver a Screening Decision to the Person, in accordance with Part 8 of this By-law.
- 5.11 All requests for screening shall be conducted orally by telephone conference or by electronic means (including virtual meeting platforms), email or in writing and shall not be conducted in person.
- 5.12 A Screening Officer has no authority to consider questions relating to the validity of a statute, regulation or by-law or the constitutional applicability or operability of any statute, regulation, or by-law.

## 6.0 Review By Hearing Officer

- 6.1 A Person may request a review of a Screening Decision by a Hearing Officer and shall do so within 15 days after the Screening Decision has been delivered to the Person.
- 6.2 If a Person does not request a review within the time limit set out in section 6.1, a Person may request that the Hearing Officer extend the time to request a review within 30 days after the Screening Decision has been delivered to the Person.
- 6.3. A Person's right to request a review of a Screening Decision or to request an extension of time to request a review of a Screening Decision are exercised by a submission in writing by email or other electronic submission, and on such form as prescribed by the Municipality.
- 6.4. A Person's right to request an extension of time in section 6.2 expires if it has not been exercised within 30 days after the Screening Decision has been delivered, at which time:
  - a) The Person shall be deemed to have waived the right to request a review by the Hearing Officer;
  - b) The Screening Decision which includes, the Administrative Monetary Penalty and any Administrative Fee(s) shall be deemed to be affirmed; and
  - c) The Screening Decision, which includes the Administrative Monetary Penalty and any Administrative Fee(s) is not subject to any further review, including review by any court.
- 6.5. A request for review by a Hearing Officer or a request for an extension of time to request a Screening Decision Review shall only be scheduled by the Municipality if the Person has exercised their right to request a review or an extension of time to request a review within the time limits set out in sections 6.1 and 6.2 of this By-law.
- 6.6. For the purposes of Section 6.2, the Hearing Officer may only extend the time to request a review of a Screening Decision where the Person demonstrates on a balance of probabilities, the existence of extenuating circumstances that prevented the Person from exercising the right to request a review in the timeframe set out in Section 6.1 of this By-law.
- 6.7. Where an extension of time is not granted by the Hearing Officer the Screening Decision which includes the Administrative Monetary Penalty, including any Administrative Fee(s) shall be deemed to be affirmed and shall not be subject to any further review, including review by any court.
- 6.8. Where a Person fails to attend at the time and place scheduled for a review by the Hearing Officer, or fails to remain as such place until the Hearing Officer has made a decision respecting the review, or where the Person fails to provide requested documentation in accordance with a request by a Hearing Officer:
  - a) the Person shall be deemed to have abandoned the request for the review;
  - b) the Person shall pay to the Township a Screening Non-Appearance Fee and any other applicable Administrative Fee(s);

c) the Administrative Monetary Penalty and any Administrative Fee(s) shall be deemed to be affirmed on the dates that was scheduled for the review;

d) the Administrative Monetary Penalty and any Administrative Fee(s) not subject to any further review, including review by any Court.

6.9. On a Review of a Screening Decision, the Hearing Officer may:

a) confirm the Screening Decision; or

b) cancel, reduce or extend the time for payment of the Administrative Monetary Penalty, including any Administrative Fee(s), on the following grounds:

i) where the Person establishes on the balance of probabilities that they did not contravene the Designated By-law(s) as described in the Penalty Notice; or

ii) where the Person establishes on the balance of probabilities that the cancellation, reduction or extension of time for payment of the Administrative Monetary Penalty, including Administrative Fee(s), is necessary to relieve any undue hardship.

6.10. A Hearing Officer shall not make any decision respecting a review of a Screening Decision unless the Hearing Officer has given the Person and a representative of the Township an opportunity to be heard at the time and place scheduled for the Hearing.

6.11. All Hearings by a Hearing Officer shall be conducted in accordance with the Statutory Powers and Procedures Act, R.S.O. 1990, c. S.22, as amended.

6.12. The Parties to a Review by a Hearing Officer shall be the Person seeking review and the Township, who may be represented by the Clerk, a Screening Officer, an Officer, the Municipal Solicitor, or a delegate of any of the aforementioned persons.

6.13. After a review by a Hearing Officer, the Hearing Officer shall deliver a Hearing Decision to the Person in accordance with Section 4 of this By-law.

6.14. The Hearing Decision is final, and shall not be subject to any further review, including by a review by any Court.

6.15. A Hearing Officer has no authority to consider questions relating to the validity of a statute, regulation or By-law or the constitutional applicability or operability of any statute, regulation or By-law.

6.16 All requests for hearings shall be conducted orally by telephone conference or by electronic means (including virtual meeting platforms), email or in writing and shall not be conducted in person.

## **7.0 Establishing and the Appointment of Screening and Hearing Officers**

7.1 The position of Screening Officer and Hearing Officer is established for the purpose of exercising the Power of Decision in the review of an Administrative Monetary Penalty in accordance with this By-law and the Regulation.

7.2 The following are not eligible for appointment as a Screening or Hearing Officer:

a. A member of Council

- b. An Officer
- c. A relative of a person referenced in Section 7.2 (a) or 7.2 (b)

- 7.3 A Screening Officer and Hearing Officer shall be appointed by the Council of the Municipality of Northern Bruce Peninsula.
- 7.4 No Person shall attempt to directly or indirectly, communicate with or influence a Screening Officer or a Hearing Officer respecting the determination of an issue in a proceeding that is or will be pending before the Screening Officer or Hearing Officer, except the Person who is entitled to be heard in the proceeding or the Person's lawyer or licensed representative and only by the Person or the Person's lawyer or licensed representative during the hearing of the proceeding in which the issue arises.
- 7.5 Nothing in Section 7.4 prevents a Screening Officer or Hearing Officer from seeking or receiving legal advice.

## **8.0 Service of Documents**

- 8.1 The service of any document, notice or decision, including a Penalty Notice, pursuant to this By-law, when served in any of the following ways, is deemed effective:
- (a) Immediately when a copy is delivered to the Person contravening the By-law at the time of the offense.
  - (b) immediately, when a copy is delivered to the Person to whom it is addressed.
  - (c) on the fifth (5<sup>th</sup>) day following the date a copy is sent by registered mail or by regular mail to the Person's last known address; or
  - (d) immediately upon sending a copy by electronic mail (i.e. email) to the Person's last known electronic mail address.
  - (e) Immediately when posted at the Person's last known address or on a vehicle registered to the Person's name.
- 8.2 For the purposes of administration of this By-law or any Designated By-law, a person's last known address, facsimile number, and electronic mail address include an address, facsimile number and electronic mail address provided by the person to the Municipality as may be required by a form, practice or policy under this By-law.

## **9.0 Administration**

- 9.1 The Clerk, or any individual designated for this purpose in writing, shall administer this By-law and establish any additional practices and procedures necessary to implement this By-law and may amend such practices and procedures from time to time as the Clerk deems necessary, without amendment to this By-law, provided that such practices and procedures are not in conflict or inconsistent with this By-law.
- 9.2 The Clerk, or any individual designated, shall prescribe all forms and notices, including the Penalty Notice, necessary to implement this By-law and may amend such forms and notices from time to time as the Clerk deems necessary, without amendment to this By-law, provided

that the contents of such forms and notices are not in conflict or inconsistent with this By-law.

- 9.3 The Clerk or designate may cancel an Administrative Monetary Penalty, including any administrative fee, where the Penalty Notice was issued to a Person due to an error made by the Municipality.
- 9.4 The Clerk or designate may cancel any administrative fee, without cancelling the Administrative Monetary Penalty, where the fee was imposed as the result of an error made by the Municipality.
- 9.5 An Administrative Penalty, including any Administrative Fee(s), that is confirmed or reduced, or in respect of which the time for payment has been extended, remaining unpaid after the date when it is due and payable, constitutes a debt to the Municipality owed by the Person.
- 9.6 Where an Administrative Penalty is not paid by the date on which the Administrative Penalty is due and payable, the person shall pay to the Municipality a Late Payment Fee, in addition to the Administrative Penalty and any applicable Administrative Fee(s).
- 9.7 Pursuant to subsection 434.2(2) of the Municipal Act, where an Administrative Penalty and any Administrative Fees remain unpaid within 16 days after the day, they become payable, the Administrative Penalty, including any Administrative Fees shall be deemed to be unpaid taxes and the outstanding amount shall be added to the tax roll and collected in the same manner as municipal taxes.
- 9.8 Where a person makes payments to the Municipality of any Administrative Penalty, Administrative Fee(s) or Late Payment Fee(s), by negotiable instrument, for which there are insufficient funds available in the account on which the instrument is drawn, the Person shall pay to the Municipality the NSF Fee set out in Schedule B of this By-law.
- 9.9 Where an Administrative Penalty is cancelled by a Screening Officer or Hearing Officer, any Administrative Fee(s) are also cancelled.
- 9.10 Any time limit that would otherwise expire on a Holiday is extended to the next day that is not a Holiday.
- 9.11 A person claiming financial hardship under this By-law shall provide documented proof of the financial hardship to the Screening Officer or the Hearing Officer, as applicable.

## **10.0 Severability**

- 10.1 Should any provision, or any part of a provision, of this By-law to be declared invalid, or to be of no force and effect, by a court of competent jurisdiction, it is the intent of the Council that a such provision, or any part of a provision, shall be severed from this By-law, and every other provision of this By-law shall be applied and enforced in accordance with its terms to the extent possible according to law.

## **11.0 Schedules**

- 11.1 The following schedule and tables attached hereto form part of this Bylaw;
  - a) Schedule "A" Designated and Administrative Penalties
    - i. Table 1 - Tent and Trailer By-law 2026-10

- ii. Table 2 - Short Term Accommodation By-law 2025-34
  - iii. Table 3 - Dog Regulation By-law No. 2026-16
  - iv. Table 4 - Noise Regulation By-law No. 2026-22
  - v. Table 5 - Livestock at Large By-law No. 2026-21
  - vi. Table 6 - Regulate the Sale, possession, Use, Setting Off, Ignition, and/or Discharge of Fireworks By-law 2022-21
  - vii. Table 7 - Regulate the Setting of Open-Air Fires By-law 2026-28
  - viii. Table 8 - A.T.V/O.R.V By-law 2026-09
  - ix. Table 9 - Property Standards By-law 2026-08
  - x. Table 10 - Public Nuisance By-Law No. 2026-11
  - xi. Table 11 - Waste and Recycling By-law No. 2021-22
  - xii. Table 12 - Feeding Waterfowl By-law No. 2020-26
  - xiii. Table 13 - Regulation and Control of Signage By-law No. 2013-07
  - xiv. Table 14 - Bed and Breakfast Licensing By-law 2026-02
  - xv. Table 15 - Taxi and Vehicle for Hire By-law 2021-13
  - xvi. Table 16 - Licensing, Regulating and Governing Food Truck Businesses Bylaw 2023-94
  - xvii. Table 17 – Parks and Facilities By-law 2026-32
  - xviii. Table 18 – Ont. Reg. 260/25: Administrative Penalties pursuant to the Fire Protection and Prevention Act, 1997, S.O. c. 4 and Ont. Reg. 213/07
- b) Schedule “B” Administrative Fees

## 12.0 Effective Date

12.1 This By-law shall come into force and effect upon final passage.

Read a First, Second, and Third Time and Finally Passed, This 27<sup>th</sup> Day of April, 2026.

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Mayor-Milt Mclver

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Clerk-Alexandra Croce

**Schedule "A" to By-law 2026-34  
Designated By-law Provisions**

The attached by-laws shall be amended to include.

1. The headings of the following tables identify the Designated By-laws for the purposes of this By-law.
2. For the purposes of Part 3 of this By-law, Column 3 in the following tables list the applicable provisions in each Designated By-law.
3. Column 2 in the following tables set out the short form wording to be used in a Penalty Notice for the contravention of the designated provisions listed in Column 3.
4. Column 4 in the following tables set out the Administrative Penalty amount that is payable for contraventions of the designated provisions listed in Column 3.

**Table 1 Tent and Trailer By-law 2026-10**

<b>Column 1 Item</b>	<b>Column 2 Short Form Wording By-law 2026-10</b>	<b>Column 3 Designated Provisions</b>	<b>Column 4 Administrative Penalty Amount</b>
<b>1</b>	Occupy recreational trailer, trailer or tent without temporary trailer agreement	Section 2(1)	\$600.00
<b>2</b>	Fail to make application to occupy recreational vehicle, trailer or tent	Section 2(4)	\$600.00
<b>3</b>	Fail to move trailer after temporary trailer agreement has expired	Section 2(5)	\$600.00
<b>4</b>	Fail to pay deposit for temporary trailer agreement	Section 2(5)	\$600.00
<b>5</b>	Camping on land within the jurisdiction of Northern Bruce Peninsula.	Section 3 (2)	\$600.00
<b>6</b>	Camp on vacant land	Section 3 (2)	\$600.00
<b>7</b>	Interfere with Officer while carrying out his/her duties to enforce this by-law	Section 4 (2)	\$600.00
<b>8</b>	Fail to provide required information	Section 4 (3)	\$600.00

## Schedule "A" to By-law 2026-34 (continued)

### Table 2 Short Term Accommodation By-law 2025-34

Column 1	Column 2	Column 3	Column 4
Item	Short Form Wording Bylaw 2025-34	Designated Provisions	Administrative Penalty Amount
1.	Failing to register a short-term rental	Sec. 3.3	\$900.00
2.	Advertising, facilitating or brokering an unregistered short-term rental	Sec. 3.5	\$900.00
3.	Advertising a short-term rental without a registration number	Sec. 3.15	\$900.00
4.	Renting an entire unit for more than the maximum number of permitted days	Sec. 3.16	\$ 700.00
5.	Refusing to serve a person accompanied by a service animal	Sec. 3.17	\$ 500.00
6.	Failing to notify the Municipality of a change in licensing or registration information	Sec. 3.18	\$ 400.00
7.	Failing to provide emergency contact information to a guest	Sec. 3.19	\$ 400.00
8.	Failing to provide information regarding 9-1-1 service to a guest	Sec. 3.19	\$ 400.00
9.	Failing to provide a diagram of exits from the building	Sec 3.19	\$ 400.00
10.	Renting more than one short term accommodation unit per property	Sec. 3.20	\$900.00
11.	Rent any room other than a bedroom that was Identified and approved	Sec 3.21	\$400.00
12.	Rent exceeding occupancy limit	Sec 3.22	\$400.00
13.	Fail to keep complete transaction record for 3 years	Sec. 8.6	\$ 300.00
14.	Failing to provide transaction records within 30 days of a request from the Municipality	Sec. 8.6	\$300.00
15.	Obstructing an authorized inspection	Sec. 9.9	\$ 900.00

## Schedule "A" to By-law 2026-34 (continued)

### Table 3 Dog Regulation By-law No. 2026-16

Column 1 Item	Column 2 Short Form Wording By-law 2026-16	Column 3 Designated Provisions	Column 4 Administrative Penalty Amount
1	Failure to licence dog	Section 2(a)	\$125.00
2	Failure to obtain a Kennel/Boarding Establishment-non breeding licence	Section 3(a)	\$300.00
3	Allow dog to run at large	Section 4(a)	\$125.00
4	Allow dog in Off Leash Dog Park without supervision	Section 4 (b)	\$125.00
5	Dog not on a leash	Section 4(d)	\$125.00
6	Failure to muzzle dog	Section 5(a)	\$150.00
7	Failure to remove excrement left by dog	Section 6(b)	\$150.00
8	Kept more than two (2) dogs per household	Section 6(e)(i)	\$125.00
9	Kept more than four (4) dogs per household	Section 6(e)(ii)	\$125.00
10	Allow dogs in the area where signs have been posted. No dogs allowed	Section 6(h)	\$125.00
11	Kept more than five (5) dogs per agricultural location	Section 6(e)(iii)	\$125.00
12	Failure to affix a current Municipal licence	Section 6(i)	\$125.00
13	Owner having more than two dogs in the Off Leash Dog Park	Section 6(p)	\$125.00
14	Allow or permit an unaltered dog in Off Leash Dog Park	Section 6(q)	\$125.00
15	Failure to produce verification of an altered dog	Section 6 (r)	\$125.00
16	Failure to affix a current rabies vaccination tag	Section 6(t)	\$125.00
17	Tease, torment, annoy, or abuse any animal	Section 6 (x) (i)	\$300.00
18	Allow dog to howl, whine or bark, causing noise, which may cause a disturbance	Section 6 (y)	\$300.00
19	Failure to supply adequate food and water	Section 7(a)(i)	\$200.00
20	Failure to supply sanitary conditions	Section 7(d)(ii)	\$200.00
21	Failure to supply protection from the elements	Section 7(e)	\$200.00
22	Cause, permit or allow an animal to be confined in a vehicle	Section 7 (k)	\$300.00
23	Cause, permit or allow an animal to be confined in a confined space	Section 7 (k)	\$300.00
24	Obstruct or interfere with an Officer while performing his/her duties	Section 9(b)	\$300.00
25	Provide false information	Section 9 (d)	\$300.00

**Schedule "A" to By-law 2026-34 (continued)**

**Table 4 Noise Regulation By-law No. 2026-22**

<b>Column 1 Item</b>	<b>Column 2 Short Form Wording By-law 2026-22</b>	<b>Column 3 Designated Provisions</b>	<b>Column 3 Administrative Penalty Amount</b>
<b>1</b>	Persistent Noise By a Pet	s.3 (1)(a)	\$ 300.00
<b>2</b>	Noise made between 11:00 p.m. and 8:00 a.m.	s.3 (1)(b)	\$ 300.00
<b>3</b>	Noise from combustion engine	s.3 (1)(c)	\$ 300.00
<b>4</b>	Noise from defective Combustion engine	s.3 (1)(d)	\$ 300.00
<b>5</b>	Noise caused from construction equipment	s.3 (1)(e)	\$ 300.00
<b>6</b>	Noise caused by fireworks	s.3 (1)(f)	\$ 300.00
<b>7</b>	Noise caused by idling Engine	s.3 (1)(g)	\$ 300.00
<b>8</b>	Noise caused by shouting	s.3 (1)(h)	\$ 300.00
<b>9</b>	Sounds by lawn mower, chain saw, leaf blower or other noise generating tool or device when prohibited	s. 3 (1)(i)	\$300.00
<b>10</b>	Noise associated with the operation of waste and refuse collection machinery	s. 3 (1)(k)	\$300.00
<b>11</b>	ensure the generator is surrounded by a barrier, enclosure, or other sound-mitigation measure sufficient to reasonably minimize disturbance to occupants of nearby properties	s. 3 (1)(l)	\$750.00
<b>12</b>	Obstructed/Interfered with Officer while performing his/her duties	S. 6 (2)	\$750.00
<b>13</b>	Provide false information	S. 6 (4)	\$750.00

**Schedule "A" to By-law 2026-34 (continued)**

**Table 5 Livestock at Large By-law No. 2026-21**

<b>Column 1 Item</b>	<b>Column 2 Short Form Wording By-law 2026-21</b>	<b>Column 3 Designated Provisions</b>	<b>Column 4 Administrative Penalty Amount</b>
1	Allow Livestock to Run at Large	Section 2(a)	\$500.00
2	Obstructed/Interfered with Officer while performing his/her duties	Section 3 (b)	\$500.00
3	Provide false information	Section 3 (d)	\$750.00

**Schedule "A" to By-law 2026-34 (continued)**

**Table 6 To Regulate the Sale, possession, Use, Setting Off, Ignition, and/or Discharge of Fireworks By-law 2022-21**

<b>Column 1 Item</b>	<b>Column 2 Short Form Wording By-law 2022-21</b>	<b>Column 3 Designated Provisions</b>	<b>Column Administrative Penalty Amount</b>
<b>1</b>	Fireworks or Firecrackers sold within the Municipality	Section 2	\$835.00
<b>2</b>	Possession of Family Fireworks or Firecrackers	Section 3	\$835.00
<b>3</b>	Setting off, ignite, and/or discharge of Family Fireworks	Section 4(a)	\$835.00
<b>4</b>	Fail to obtain Fire Permit for Family Fireworks	Section 4(a)(iii)	\$500.00
<b>5</b>	Setting off Family Fireworks during a Burning Ban, Municipal Burning Ban and/or a Municipal Fire Ban	Section 4(a)(v)	\$835.00
<b>6</b>	Setting off, ignite, and/or discharge of Family Fireworks on public land	Section 4(b)	\$835.00
<b>7</b>	Setting off, ignite, and/or discharge of Family Fireworks from a building or vehicle	Section 4(c)	\$835.00
<b>8</b>	Setting off, ignite, and/or discharge of Display Fireworks without approval	Section 5(a)	\$835.00
<b>9</b>	Fail to obtain Fire Permit for Display Fireworks	Section 6(a)	\$500.00
<b>10</b>	Setting off Display Fireworks during a Burning Ban, Municipal Burning Ban and/or a Municipal Fire Ban without approval	Section 6(f)	\$835.00
<b>11</b>	Interfering, obstructing, and/or hindering an Officer	Section 7(c)	\$835.00

## Schedule "A" to By-law 2026-34 (continued)

**Table 7 Regulate the Setting of Open-Air Fires By-law 2026-28**

<b>Column 1 Item</b>	<b>Column 2 Short Form Wording By-law 2026-28</b>	<b>Column 3 Designated Provisions</b>	<b>Column 3 Administrative Penalty</b>
<b>1</b>	Failure to supervise a fire by a competent person over the age of 18 years old	Section 2(3)(a)	\$835.00
<b>2</b>	Fail to maintain sufficient resources to control a fire	Section 2(3)(a)	\$835.00
<b>3</b>	Fail to maintain constant supervision of fire	Section 2(3)(c)	\$835.00
<b>4</b>	Set fire before 6PM during Ministry of Natural Resources Fire Season	Section 2(3)(d)	\$835.00
<b>5</b>	Fail to extinguish fire before 10AM during the Ministry of Natural Resources Fire Season	Section 2(3)(e)	\$835.00
<b>6</b>	Fail to contain fire when burning debris	Section 2(3)(f)	\$835.00
<b>7</b>	Set fire by gasoline, oil, petroleum by-product, or other toxic or hazardous material	Section 2(3)(g)	\$835.00
<b>8</b>	Set fire without permit	Section 2(3)(i)	\$835.00
<b>9</b>	Set fire to a flying lantern	Section 2 (3)(j)	\$835.00
<b>10</b>	Set or maintain a fire containing Prohibited Materials	Section 2(5)(b)	\$835.00
<b>11</b>	Set or maintain a fire in any park owned or operated by the Municipality without the written permission of the Municipality	Section 2(5)(c)	\$835.00
<b>12</b>	Fail to obtain permit	Section 2(5)(d)	\$835.00
<b>13</b>	Fail to produce permit	Section 2(5)(d)	\$835.00
<b>14</b>	Start a fire, or cause a fire to be started, less than four (4) metres from any building, structure, property line, tree, canopy, hedge, fence, roadway, overhead wire, or other combustible material.	Section 2 (5) (e)	\$835.00
<b>15</b>	Start a fire, including a renter, guest, or occupant of a short-term accommodation rental, who engages in open-air burning without first confirming that a valid permit issued under this By-law is in effect for the property	Section 2 (5)(f)	\$835.00
<b>16</b>	Maintain a fire that causes, smoke, odour, or discomfort	Section 2 (6)(c)	\$835.00
<b>17</b>	Burn fire which causes excessive smoke	Section 2 (6)(d)	\$835.00
<b>18</b>	Burn fire which causes adverse effects to residents	Section 2(6)(e)	\$835.00
<b>19</b>	Set fire causing a dangerous condition	Section 2(6)(f)	\$835.00

<b>20</b>	Cause or permit to be burned more than one fire at any one time upon the Owner's property, without the written approval of the Fire Chief	Section 2 (9)	\$835.00
<b>21</b>	Set unpermitted fire, including, but not limited to, a grass fire	Section 2 (10)	\$835.00
<b>22</b>	Burn hay, straw, leaves, grass clipping or standing material without a permit.	Section 2 (11)	\$835.00
<b>23</b>	Set/Maintain Open-Air Fires outside of permitted times	Section 2 (12)	\$835.00
<b>24</b>	Fail to produce Permit	Section 3 (4)	\$835.00
<b>25</b>	Cause injury from fire	Section 4 (5)	\$835.00
<b>26</b>	Cause property damage from fire	Section 4 (5)	\$835.00
<b>27</b>	Fail to produce Burn Safety Plan	Section 5 (1)(a)	\$835.00
<b>28</b>	Set fire larger than 200 square meters in size	Section 5 (1)(b)	\$835.00
<b>29</b>	Set fire higher than 5 meters in height	Section 5 (1)(b)	\$835.00
<b>30</b>	Fail to obtain demolition permit	Section 5 (1)(c)	\$835.00
<b>31</b>	Set fire during wind speeds greater than 20km/hour	Section 5 (5)	\$835.00
<b>32</b>	Fail to control smoke or emissions	Section 5 (6)	\$835.00
<b>33</b>	Set or maintain a fire during a Burning Ban or Fire Ban period	Section 6 (5)	\$835.00
<b>34</b>	Set or maintain a fire during a Restricted Fire Zone period	Section 6 (6)	\$835.00
<b>35</b>	Obstructed/Interfered with Officer while performing his/her duties	Section 7 (3)	\$835.00
<b>36</b>	Provide false information	Section 7 (4)	\$835.00
<b>37</b>	Fail to provide proof of identity	Section 7 (5)	\$835.00

## Schedule "A" to By-law 2026-34 (continued)

Table 8 - A.T.V/O.R.V By-law 2026-09

Column 1 Item	Column 2 Short form wording By-law 2026-09	Column 3 Designated Provisions	Column 4 Administrative Penalty Amount
1	Operate an Extreme Terrain Vehicle (XTV's) on any Municipal highway no authorization	Section 2.2	\$300.00
2	Operate an Off-Road Motorcycle (ORM's) on any Municipal highway no authorization	Section 2.3	\$300.00
3	Drive ATV/ORV on Municipal Road Helmet not approved	Section 2.4 (a)	\$150.00
4	Drive ATV/ORV on Municipal Road without Valid Driver's Licence	Section 2.4 (b)	\$150.00
5	Drive ATV/ORV on Municipal Road without valid plate and insurance	Section 2.4 (c)	\$150.00
6	Operate ATV/ORV in any park, playground, beach, trail	Section 2.4 (g)	\$300.00
7	Operate ATV/ORV except in same direction as traffic	Section 2.4 (e)	\$150.00
8	Operate ATV/ORV on any shore road allowance	Section 2.4 (h)	\$300.00
9	Operate ATV/ORV in any cemetery	Section 2.4 (i)	\$300.00
10	Operate ATV/ORV in such a way as to disrupt or destroy the natural environment	Section 2.4 (m)	\$300.00
11	Interfere with Officer while carrying out his/her duties to enforce this by-law	Section 4.2	\$300.00
12	Providing a false statement	Section 4.4	\$300.00

**Schedule "A" to By-law 2026-34 (continued)**

**Table 9- Property Standards By-law 2026-08**

<b>Column 1 Item</b>	<b>Column 2 Short form wording By-law 2026-08</b>	<b>Column 3 Designated Provisions</b>	<b>Column 4 Administrative Penalty Amount</b>
<b>1</b>	Fail to comply with Property Standards Order	Section 10 (a)	\$900.00
<b>2</b>	Obstruct, hinder or otherwise interfere with an Officer	Section 10 (c)	\$900.00
<b>3</b>	Fail to provide required information	Section 10 (d)	\$900.00
<b>4</b>	Obstruct visibility of an Order -No Authorization	Section 10 (e)	\$900.00

## Schedule "A" to By-law 2026-34 (continued)

### Table 10 Public Nuisance By-Law No. 2026-11

Column 1 Item	Column 2 Short Form Wording By-law 2026-11	Column 2 Designated Provisions	Column 3 Administrative Penalty Amount
<b>1</b>	Remove trees, flowers, sand, topsoil, quarry stone, fieldstone, foliage and rockery from Municipal Lands no authorization	Section 2 (a)	\$750.00
<b>2</b>	Place, deposit, install, leave, or cause to be placed any object or material on Municipal lands, no authorization	Section 2 (b)	\$750.00
<b>3</b>	Throw, drop, place or otherwise deposit garbage, paper, or plastic products, cans, rubbish, or other debris on Municipal lands no authorization	Section 2 (c)	\$500.00
<b>4</b>	Foul or fouling on Municipal Lands no authorization	Section 2 (d)	\$500.00
<b>5</b>	Block or interfere with passage on any sidewalk	Section 2(e)	\$200.00
<b>6</b>	Camp on Municipal Land no authorization	Section 2 (g)	\$600.00
<b>7</b>	Cook on Municipal Lands no authorization	Section 2 (h)	\$300.00
<b>8</b>	Damage or cause to damage Municipal Properties	Section 2 (i)	\$750.00
<b>9</b>	Block, interfere with or otherwise impede the passage of any Municipal Land	Section 2(j)	\$600.00
<b>10</b>	Mark or apply graffiti on Municipal property	Section 2(k)	\$750.00
<b>11</b>	Be in or on any Municipal Land which has been closed or deemed by the Municipality not to be occupied for any reason whatsoever	Section 2(l)	\$750.00
<b>12</b>	Use or caused to be used any utilites including hydro outlets, showers, telephone and internet connections, water or sewage connections without the express permission of the Municipality	Section 2(n)	\$600.00
<b>13</b>	Obstruct or interfere with an Officer while performing his/her duties	Section 3 (2)	\$800.00

## Schedule "A" to By-law 2026-34 (continued)

### Table 11 Waste and Recycling By-law No. 2021-22

Column 1 Item	Column 2 Short Form Wording By-law 2021-22	Column 3 Designated Provisions	Column 4 Administrative Penalty Amount
1	Fail to store disposal waste materials securely in container	3.1	\$200.00
2	Fail to keep lands upon which container sits in sanitary condition	3.1	\$300.00
3	Fail to remove disposal waste material not collected at roadside boulevard or curb	4.2	\$300.00
4	Failure to remove disposable waste material from roadside boulevard or curb after collection cannot be made	4.3	\$300.00
5	Place garbage bag(s) of disposable waste material, not within an approved container, at the curb or roadside boulevard prior to 6:00 a.m. on day of pick-up	5.1	\$300.00
6	Failure to remove non-permanent approved containers or materials on roadside boulevard or curb before 8:00 p.m. on pick-up day	5.2	\$300.00
7	Dump or place any disposable waste material at a premise other than their own premise	5.4 (a)	\$650.00
8	Dump disposable waste materials on Municipal, County, Provincial or Federal property	5.4 (b)	\$650.00
9	Dispose of waste in waste disposal bin without previous authorization	6.2	\$300.00
10	Leave waste, refuse or recyclable materials outside/around waste disposal bins	6.3	\$300.00
11	Vandalize or cause destruction to waste disposal bin	6.5	\$750.00
12	Place household waste in bins used for Blue Box recyclable materials	7.4	\$250.00
13	Use Waste Disposal Site outside of approved hours	9.1	\$750.00
14	Place waste at Waste Disposal Site not in designated areas	9.1	\$300.00
15	Use Waste Disposal Site contrary to posted conditions	9.2	\$300.00
16	Place waste at Waste Disposal Site, fail to pay rates	9.5	\$300.00
17	Dispose of hazardous-waste at Waste Disposal Site	15.1(a)	\$750.00
18	Dispose of hot ashes at active fill area	15.1(c)	\$300.00

**Schedule "A" to By-law 2026-34 (continued)**

**Table 12 Feeding Waterfowl By-law No. 2020-26**

<b>Column 1 Item</b>	<b>Column 2 Short-form wording By-law 2020-26</b>	<b>Column 3 Designated Provisions</b>	<b>Column 4 Administrative Penalty Amount</b>
<b>1</b>	Feed waterfowl on Municipal property	Sec 3(1)	\$100.00
<b>2</b>	Place device or material on Municipal property for attracting waterfowl.	Sec 3(2)	\$100.00
<b>3</b>	Obstruct/hinder with an officer while performing his/her duties	Sec 5(2)	\$200.00

**Schedule "A" to By-law 2026-34 (continued)**  
**Table 13 Regulation and Control of Signage By-law 2013-07**

<b>Column 1 Item</b>	<b>Column 2 Short Form Wording By-law 2013-07</b>	<b>Column 3 Designated Provisions</b>	<b>Column 3 Administrative Penalty Amount</b>
<b>1</b>	Placement of sign on Municipal property without approval	Section 4 sub h	\$100.00
<b>2</b>	Failure to obtain a sign permit	Section 4 sub w	\$100.00
<b>3</b>	Sign size larger than permitted	Sections 4 sub u	\$100.00
<b>4</b>	Fail to remove real estate sign within prescribed period	Sections 8 sub b	\$100.00
<b>5</b>	Fail to remove contractors sign within prescribed period	Section 7(c)	\$100.00

**Schedule "A" to By-law 2026-34 (continued)**

**Table 14 Bed and Breakfast Licensing By-law 2026-02**

<b>Column 1 Item</b>	<b>Column 2 Short Form Wording Bylaw 2026-02</b>	<b>Column 3 Designated Provision</b>	<b>Column 4 Administrative Penalty Amount</b>
1.	Failing to register a Bed and Breakfast	Sec. 3.3	\$900.00
2.	Advertising, facilitating or brokering an unregistered Bed and Breakfast	Sec. 3.5	\$900.00
3.	Advertising a Bed and Breakfast without a registration number	Sec. 3.15	\$900.00
4.	Refusing to serve a person accompanied by a service animal	Sec. 3.16	\$ 500.00
5.	Failing to notify the Municipality of a change in licensing or registration information	Sec. 3.17	\$ 400.00
6.	Failing to provide emergency contact information to a guest	Sec. 3.18	\$ 400.00
7.	Failing to provide information regarding 9-1-1 service to a guest	Sec. 3.18	\$ 400.00
8.	Failing to provide a diagram of exits from the building	Sec 3.18	\$ 400.00
10.	Renting more than one Bed and Breakfast unit per property	Sec. 3.19	\$900.00
11.	Rent any room other than a bedroom that was Identified and approved	Sec 3.20	\$400.00
12.	Rent exceeding occupancy limit	Sec 3.21	\$400.00
13.	Fail to keep complete transaction record for 3 years	Sec. 8.6	\$ 300.00
14.	Failing to provide transaction records within 30 days of a request from the Municipality	Sec. 8.6	\$300.00
15.	Obstructing an authorized inspection	Sec. 9.9	\$ 900.00

**Schedule "A" to By-law 2026-34 (continued)**

**Table 15 Taxi and Vehicle for Hire By-law 2021-13**

<b>Column 1 Item</b>	<b>Column 2 Short Form Wording By-law 2021-13</b>	<b>Column 3 Designated Provisions</b>	<b>Column 3 Administrative Penalty Amount</b>
<b>1</b>	drive taxicab or vehicle used for hire without a licence.	Section 2.8	\$300.00
<b>2</b>	Fail to display a tariff card	Section 2.20(a)	\$150.00
<b>3</b>	Fail to refuse to submit a vehicle for inspection or examination as required	Section 2.22	\$300.00
<b>4</b>	Refuse to serve a person with visual impairment being guided by a dog trained for that purpose	Section 3.2 (a)	\$300.00
<b>5</b>	Carry or permit a greater number of persons than the manufacturer's rating or seating capacity	Section 3.3	\$500.00
<b>6</b>	Blow the horn more than once when arriving at any building or place	Section 3.11	\$300.00

**Schedule "A" to By-law 2026-34 (continued)**

**Table 16 Licensing, Regulating and Governing Food Truck Businesses Bylaw 2023-94**

<b>Column 1 Item</b>	<b>Column 2 Short Form Wording By-law 2023-94</b>	<b>Column 3 Designated Provisions</b>	<b>Column 4 Administrative Penalty Amount</b>
<b>1.</b>	Carrying on a Food Truck business without obtaining a licence	Section 2.1	\$900.00
<b>2</b>	Operating a Food Truck in contravention of the Zoning by-law.	Section 2.2	\$900.00
<b>3</b>	Fail to transfer a licence issued under this by-law upon the sale of the food truck business	Section 2.3	\$900.00
<b>4</b>	Operate a food truck on private property without written permission of the registered owner	Section 2.4	\$900.00
<b>5</b>	Operate food truck which is not maintained in a clean or sanitary condition	Section 2.9	\$900.00
<b>6</b>	Permit an accumulation of snow around the food truck	Section 2.12	\$900.00
<b>7</b>	Operate any part of food truck outside of the food truck unit, this does not include garbage, collection, grey water and grease disposal or outdoor seating for patrons	Section 2.14	\$900.00
<b>8</b>	Interfere with Officer while carrying out his/her duties to enforce this by-law	Section 5.7	\$500.00

## Schedule "A" to By-law 2026-34 (continued)

### Table 17 Parks and Facilities Bylaw 2026-32

Column 1 ITEM	COLUMN 2 Short Form Wording By-law 2026-32	COLUMN 3 Designated Provision	COLUMN 4 Administrative Penalty Amount
	<b>Prohibited Entry</b>		
1	Enter or remain in Park or Facility after closing time	4.1.a	\$200.00
2	Enter or remain in Park or Facility where admission is prohibited or restricted	4.1.b	\$250.00
	<b>Waste and Pollution</b>		
3	Leave or deposit waste except in receptacle	5.1.a	\$250.00
4	Dispose or deposit fish remains except in receptacle	5.1.b	\$250.00
	Deposit, dump or dispose of Household waste in Park or Facility	5.1.c	\$250.00
	<b>Encroachment</b>		
5	Encroach upon or take possession of park property	6.1.	\$500.00
	<b>General Park Use</b>		
6	Use generator while prohibited	7.1.a (i)	\$300.00
7	Fly drone while prohibited	7.1.a (ii)	\$400.00
8	Undertake construction, maintenance or alter grounds	7.1.a (iii)	\$500.00
9	Enter Park with machinery, equipment or vehicle	7.1.a (iv)	\$400.00
10	Access private property through Park without permit or approval	7.1.a (v)	\$350.00
11	Discharge, dump, leave material in Park	7.1.a (vi)	\$300.00
12	Mark, damage, injure or deface Park	7.1.a (vii)	\$250.00
13	Service, maintain, or repair motorized vehicle in Park	7.1.a (viii)	\$200.00
14	Erect or leave fishing hut in prohibited area of Park	7.1.a (ix)	\$400.00
15	Ride a horse in non-designated area of Park	7.1.a (x)	\$300.00
16	Erect or occupy tent in Park without permit or approval	7.1.a (xi)	\$200.00
17	Engage in riotous, boisterous, threatening activity	7.1.a (xii)	\$350.00
18	Use profane or abusive language	7.1.a (xiii)	\$250.00
19	Engage in activity that creates nuisance	7.1.a (xiv)	\$250.00
20	Interfere with use lawful use and enjoyment of Park by others	7.1.a (xiv)	\$350.00
21	Engage in activity that injures or damages animal, vegetation, property or Park amenity	7.1.a (xv)	\$400.00
22	Plant, prune, cut, or damage vegetation	7.1.a (xvi)	\$300.00
23	Defecate or urinate except in designated washroom	7.1.a (xvii)	\$400.00
24	Possess, use, set off, ignite or discharge fireworks	7.1.a (xviii)	\$800.00
25	Erect, place, install permanent or temporary structure	7.1.a (xix)	\$500.00
26	Camp in Park without permit or approval	7.1.a (xx)	\$300.00
27	Possess or discharge bows or arrows in or into Park	7.1.a (xxi)	\$800.00
28	Possess of discharge pellet gun, paint	7.1.a (xxii)	\$800.00

	gun or firearm in or into Park		
29	Feed waterfowl or wildlife while prohibited	7.1.a (xxiii)	\$300.00
	<b>Fires and Barbeques</b>		
30	Use fuel other than charcoal in BBQ stand	7.2.a (i)	\$200.00
31	Dispose charcoal except in designated receptacle	7.2.a (ii)	\$400.00
32	Use BBQ or cooking device in area except in designated area	7.2.a (iii)	\$200.00
33	Leave BBQ unattended	7.2.a (iv)	\$300.00
34	Fail to extinguish BBQ or campfire	7.2.a (iv)	\$400.00
	<b>Organized Gatherings and Picnics</b>		
35	Hold special event in Park or Facility without Permit	7.3 (i)	\$300.00
36	Hold public meeting in Park or Facility without Permit	7.3 (ii)	\$300.00
37	Interfere with permitted special event	7.3 (iii)	\$200.00
	<b>Organized Sports or Activities</b>		
38	Hold an organized Sport or Activity without permit or approval	7.4 (i)	\$200.00
39	Interfere with a permitted organized Sport or Activity	7.4 (ii)	\$200.00
40	Use golf equipment in area other than designated area	7.4 (iii)	\$200.00
	<b>Bicycles, roller skates, skateboards, segways, and scooters</b>		
41	Operate or utilize roller skates, in-line roller skates, skateboards, bicycles outside of permitted Area	7.5.b (i)	\$200.00
42	Obstruct or endanger other park users while operating roller skates, in-line roller skates, skateboards, bicycles, segways	7.5.b (ii)	\$300.00
	<b>Sports Fields</b>		
43	Use sports field out of season	7.6.b (i)	\$400.00
44	Use or access Park or sports field while restricted	7.6.b (ii)	\$300.00
45	Use sports field lights outside of permitted time	7.6.b (iii)	\$200.00
	<b>Vehicles</b>		
46	Operate Motor Vehicle except in designated areas or hours	8.1.a	\$200.00
47	Leave vehicle outside of designated parking space	8.1.b	\$200.00
48	Operate vehicle causing unnecessary noise or damage	8.1.c	\$300.00
49	Operate motorized snow vehicle in Park	8.2	\$200.00
50	Operate off-road vehicle in Park	8.3	\$200.00
	<b>Swimming and Watercraft</b>		
51	Jump, dive or enter water from a watercraft dock, wall or pier	9.3	\$200.00
52	Operate watercraft in prohibited or restricted area	9.5.a	\$300.00
53	Transport across, launch, moor, dock, store, or operate a watercraft in Park except in designated area	9.5.b	\$200.00
	<b>Permits Required</b>		
54	Camp outside of a designated campground	10.1.a	\$200.00
55	Sell, offer, expose or advertise for sale	10.1.b	\$400.00

	or rent item or service without permit		
56	Practice, conduct or solicit trade, business or occupation without permit	10.1.c	\$400.00
57	Distribute flyers, post bills, notices or advertising devices, including signs without permit	10.1.d	\$400.00
58	Use a public address system or other device or equipment amplifying sounds in Park without permit	10.1.e	\$200.00
59	Hold a special event in Park without permit	10.1.f	\$400.00
60	Possess, ignite, discharge or set off fireworks in Park	10.1.g	\$835.00
61	Refuse to vacate or unblock access to Park for lawful permit holder	10.1.h	\$500.00
62	Fail to comply with conditions or restrictions of permit	10.1.i	\$400.00
63	Fail to display or produce permit to camp, occupy or use Park	10.1.j	\$200.00
64	Use or occupy Park outside valid date and time of permit	10.1.k	\$200.00
<b>Lion's Head Beach Campground</b>			
65	Create or cause excessive noise in campground	11.1.c	\$350.00
66	Create disturbance or use profane language in campground	11.1.e	\$350.00
67	Excessive number of vehicles, trailers or tents on campsite	11.1.f	\$200.00
68	Tent exceeding maximum specified size	11.1.f	\$200.00
69	Park more than one vehicle on campsite	11.1.g	\$200.00
70	Operate vehicle above posted speed limit	11.1.h	\$300.00
71	Excessive number of persons occupy campsite	11.1.k	\$200.00
72	Fail to maintain campsite in clean and tidy manner	11.1.r	\$300.00
<b>Lion's Head Marina and Tobermory Little Tub Harbour</b>			
73	Occupy seasonal or transient dock space without valid permit	11.2.a	\$200.00
74	Use BBQ where prohibited	11.2.b	\$400.00
75	Pump grey or black water or contaminated bilge water overboard	11.2.b	\$800.00
76	Fuel boat on dock slip where prohibited	11.2.d	\$400.00
77	Park boat in unassigned space	11.2.e	\$200.00
78	Installation or leaving of prohibited items on dock	11.2.f	\$200.00
79	Swimming from wharfs, docks and boats while prohibited	11.2.g	\$300.00
80	Discharge of fireworks or sparklers while prohibited	11.2.h	\$835.00
81	Create or cause excessive noise in marina or harbour	11.2.i	\$350.00
82	Create disturbance or use profane language in marina or harbour	11.2.j	\$350.00
83	Obstruct or interfere with an Officer	16.4	\$750.00
84	Provide false information	16.5	\$750.00

**Table 18 – Ont. Reg. 260/25: Administrative Penalties pursuant to the Fire Protection and Prevention Act, 1997, S.O. c. 4 and Ont. Reg. 213/07**

**Note: Column 3 Administrative Penalty increases to \$400.00 on second column 1 Fire Code offence and \$600.00 for each subsequent column 1 offence after. The Administrative Penalty will reset to \$200.00 after 3 years of offence free compliance.**

<b>Column 1 ITEM</b>	<b>COLUMN 2 Ontario Fire Code 213/07 as amended, Division B,</b>	<b>COLUMN 3 Designated Provision</b>	<b>COLUMN4 Administrative Penalty</b>
1.	Article 1.1.1.1.	Notification where tests. Repairs etc	\$200.00
2.	Sentence 1.1.1.2.(3).	Appliance, device not operating etc. (lights)	\$200.00
3.	Sentence 1.1.2.1.(1).	Records made of tests and corrective measures	\$200.00
4.	Sentence 1.1.2.1.(2).	Supported group living residence record of inspection	\$200.00
5.	Sentence 1.1.2.1.(3).	Records made available to CFO	\$200.00
6.	Sentence 1.1.2.1.(4).	Electronic records to CFO	\$200.00
7.	Clause 1.1.2.2.(1)(a).	Records kept for two years after being prepared	\$200.00
8.	Clause 1.1.2.2.(1)(b).	Most recent and immediately preceding record	\$200.00
9.	Sentence 1.1.2.2.(2).	Initial verification test installed after Nov. 21, 2007, Kept for life of system	\$200.00
10.	Sentence 2.1.3.5.(7).	Operating & maintenance instructions for special suppression systems	\$200.00
11.	Sentence 2.1.3.5.(8).	Clearly marked and accessible valves for special systems	\$200.00

12.	Clause 2.2.3.2.(1)(a).	Fusible links kept clean	\$200.00
13.	Clause 2.2.3.2.(1)(b).	Guides, bearings, stay rolls clean and lubricated	\$200.00
14.	Clause 2.2.3.2.(1)(c).	Necessary adjustments to ensure closing and latching	\$200.00
15.	Clause 2.2.3.2.(1)(d).	Clause 2.2.3.2.(1)(d). repair or replace hold open devices and automatic releasing devices	\$200.00
16.	Article 2.2.3.3.	Closures blocked, obstructed, wedged open	\$200.00
17.	Sentence 2.2.3.4.(1).	Door in fire separation kept closed	\$200.00
18.	Sentence 2.2.3.4.(5).	Door and area around door kept clear so door works	\$200.00
19.	Clause 2.4.1.4.(1)(a).	Waste containers in hotels approved	\$200.00
20.	Clause 2.4.1.4.(1)(b).	Waste containers in hotels non combustible w/self-closing lid	\$200.00
21.	Article 2.4.1.5.	Lint traps cleaned to prevent fires	\$200.00
22.	Sentence 2.4.3.1.(1).	Smoking outside of approved areas	\$200.00
23.	Article 2.4.3.2.	Signs for smoking areas	\$200.00
24.	Sentence 2.4.4.1.(2).	No open flames in B2, B3 or retirement	\$200.00
25.	Sentence 2.4.4.1.(3).	Decorative/lighting devices with open flames – securely supported -n.c. or approved	\$200.00

26.	Article 2.4.4.3.	Open flame devices located or protected away from combustible materials	\$200.00
27.	Sentence 2.4.4.4.(1).	Open air burning shall not take place	\$200.00
28.	Sentence 2.5.1.2.(1).	Fire access routes not obstructed	\$200.00
29.	Sentence 2.5.1.2.(2).	Sprinkler/standpipe identified and not obstructed	\$200.00
30.	Article 2.5.1.3.	Fire access routes maintained	\$200.00
31.	Article 2.5.1.4.	Approved signs to indicate fire access routes	\$200.00
32.	Clause 2.6.1.4.(2)(a).	Chimney, flue, flue pipe replaced or repaired to eliminate structural or decay	\$200.00
33.	Clause 2.6.1.4.(2)(b).	Abandoned or unused chimney, flue, flue pipe openings sealed	\$200.00
34.	Article 2.6.1.5.	Chimneys, flues, flue pipes cleaned as often as necessary	\$200.00
35.	Sentence 2.6.1.8.(1).	Disconnect switches for HVAC tested at intervals of not greater than 12 months	\$200.00
36.	Article 2.6.1.9.	Ventilation shafts only used for ventilation	\$200.00
37.	Clause 2.6.1.10.(1)(a).	No hot works on ducts unless system shut down	\$200.00
38.	Clause 2.6.1.10.(1)(b).	No work on ducts unless cleaned of combustible deposits	\$200.00
39.	Clause 2.6.1.10.(1)(c).	No work on ducts with combustible linings unless combustible removed	\$200.00
40.	Sentence 2.6.1.14.(1).	Commercial cooking instructions posted	\$200.00

41.	Sentence 2.6.1.14.(2).	Commercial cooking instructions included in FSP	\$200.00
42.	Sentence 2.6.3.3.(2).	Burnt out spark arresters repaired or replaced (incinerators)	\$200.00
43.	Article 2.6.4.1.	No storage in electrical equipment vaults	\$200.00
44.	Article 2.6.4.2.	Electrical equipment vaults locked to prevent unauthorized Persons.	\$200.00
45.	Sentence 2.7.1.5.(1).	Occupant load >60 posted	\$200.00
46.	Sentence 2.7.1.5.(2).	Designed occupant load posted	\$200.00
47.	Sentence 2.7.1.7.(1).	Means of egress maintained in good repair and free of obstructions	\$200.00
48.	Sentence 2.7.1.7.(2).	Lighting for illumination in exits, access to exits maintained	\$200.00
49.	Sentence 2.7.1.8.(1).	Exterior passageways, fire escapes maintained	\$200.00
50.	Sentence 2.7.1.8.(2).	Equipment used to keep melt snow on exterior passageways, stairs maintained	\$200.00
51.	Sentence 2.7.1.9.(1).	Turnstiles can't obstruct exits or access to exits	\$200.00
52.	Sentence 2.7.1.9.(5).	Wheeled carts stored so don't obstruct access to exits in retail outlet	\$200.00
53.	Sentence 2.7.2.2.(4).	Locking device with local release permitted capable of being unlocked either side (key)	\$200.00
54.	Sentence 2.7.2.2.(5).	Controls for remote release of locking devices readily accessible to supervisory staff	\$200.00
55.	Clause 2.7.2.2.(6)(b).	Locking device capable of being unlocked by supervisory staff	\$200.00

56.	Sentence 2.7.2.3.(2).	Safety features of revolving doors tested within each 12 months	\$200.00
57.	Sentence 2.7.2.3.(3).	Sliding doors as exits tested within 12 months to ensure swing on axis	\$200.00
58.	Sentence 2.7.2.3.(4).	Electromagnetic locks tested within each 12 months	\$200.00
59.	Article 2.7.2.4.	Records of testing retained	\$200.00
60.	Article 2.7.3.1.	Exit signs maintained visible, clean and legible	\$200.00
61.	Sentence 2.7.3.3.(4).	Charging conditions of e-lighting tested	\$200.00
62.	Sentence 2.7.4.1.(2).	Hay, straw, shavings in public amusement areas	\$200.00
63.	Sentence 2.8.1.2.(1).	Supervisory staff instructed on fire emergency Procedures	\$200.00
64.	Clause 2.8.1.3.(1)(a).	Hotel employees trained on fire emergency procedures	\$200.00
65.	Clause 2.8.1.3.(1)(b).	Hotel employees trained on fire protection systems	\$200.00
66.	Article 2.8.1.4.	Keys, special devices for fire protection systems readily available to onsite supervisory staff	\$200.00
67.	Sentence 2.8.2.1.(1).	FSP, prepared, approved and implemented	\$200.00
68.	Sentence 2.8.2.1.(3).	FSP kept in building in approved location	\$200.00
69.	Sentence 2.8.2.1.(4).	FSP reviewed as often as necessary	\$200.00

70.	Sentence 2.8.2.1.(6).	Revised FSP under S. 4 (or 5) implemented	\$200.00
71.	Sentence 2.8.2.1.(7).	Training for supervisory staff in V.O.'s recorded	\$200.00
72.	Sentence 2.8.2.1.(8).	Records of training in V.O.'s kept and made available to CFO	\$200.00
73.	Article 2.8.2.4.	Fire emergency procedures for supervisory staff in FSP given to them	\$200.00
74.	Sentence 2.8.2.8.(1).	Posting of fire emergency procedures on each floor area	\$200.00
75.	Clause 2.8.2.8.(2)(a).	Hotel FSP posted in main reception area	\$200.00
76.	Clause 2.8.2.8.(2)(b).	Hotel emergency procedures posted on suite doors	\$200.00
77.	Sentence 2.8.2.8.(3).	Call 911 signs for unmonitored FAS	\$200.00
78.	Sentence 2.8.3.2.(1).	Fire drill for supervisory staff once during each 12 month period	\$200.00
79.	Sentence 2.8.3.2.(2).	Monthly fire drill for supervisory staff	\$200.00
80.	Clause 2.8.3.2.(3)(a).	School fire drills 3 times in fall	\$200.00
81.	Clause 2.8.3.2.(3)(b).	School fire drills 3 times in spring	\$200.00
82.	Clause 2.8.3.2.(3)(c).	School fire drills 3 times in summer	\$200.00
83.	Clause 2.8.3.2.(4)(a).	Extended day nursery program fire drills 3 times in fall	\$200.00
84.	Clause 2.8.3.2.(4)(b).	Extended day nursery program fire drills 3 times in spring	\$200.00

85.	Clause 2.8.3.2.(4)(c).	Extended day nursery program fire drills 3 times or once/month in summer	\$200.00
86.	Sentence 2.8.3.2.(6).	Witnessed approved fire drills once every 12 months	\$200.00
87.	Article 2.8.3.3.	CFO notification for witnessed fire drills in V.O.'s	\$200.00
88.	Sentence 2.8.3.4.(1).	Fire drill records prepared	\$200.00
89.	Sentence 2.8.3.4.(2).	Fire drill records kept for 12 months after drill	\$200.00
89.	Article 2.8.3.5.	Every hotel employee to participate in fire drill during each 12 month period	\$200.00
90.	Sentence 2.9.3.1.(1).	Tents/air-supported structures as assembly can't use hay, straw etc.	\$200.00
91.	Article 2.10.2.1.	20% of wall area can be combustible materials in daycares	\$200.00
92.	Article 2.10.2.2.	Waste receptacle to be non-combustible (daycares)	\$200.00
93.	Article 2.12.1.5.	Covered mall used for merchandising/public activities –access to fire protection equip maintained	\$200.00
94.	Article 2.12.1.7.	Covered mall displaying fueled equipment – batteries disconnected – fuel caps locked	\$200.00
95.	Clause 2.13.2.1.(1)(a).	Smoke alarm installed in hallway outside sleeping area	\$200.00
96.	Clause 2.13.2.1.(1)(b).	Smoke alarm installed between sleeping and remainder of dwelling unit (no hallway)	\$200.00
97.	Clause 2.13.2.1.(1)(c).	Smoke alarm installed in sleeping room not within dwelling unit	\$200.00

98.	Clause 2.13.2.1.(1)(d).	Smoke alarm installed on each storey without sleeping room in dwelling unit	\$200.00
99.	Sentence 2.13.2.1.(2).	Smoke alarm installed permanently connected to electric or battery operated	\$200.00
100.	Sentence 2.14.1.2.(2).	Outdoor public amusement areas designed to not create fire hazard	\$200.00
101.	Sentence 2.14.1.5.(2).	Fire safety procedures in outdoor amusement areas	\$200.00
102.	Clause 2.16.2.1.(1)(a).	CO alarm adjacent sleeping area residential occupancy	\$200.00
103.	Clause 2.16.2.1.(1)(b).	CO alarm on every storey	\$200.00
104.	Clause 2.16.2.1.(2)(a).	CO alarm not in residential occupancy CO alarm installed in service room	\$200.00
105.	Clause 2.16.2.1.(2)(b).	CO alarm not in residential occupancy CO alarm adjacent sleeping area	\$200.00
106.	Clause 2.16.2.1.(2)(c).	CO alarm not in residential occupancy CO alarm every storey	\$200.00
107.	Clause 2.16.2.1.(2)(d).	CO alarm not in residential occupancy CO alarm each sleeping area not in dwelling unit	\$200.00
108.	Clause 2.16.2.1.(3)(a).	Storage garage – CO adjacent sleeping area (share wall/ceiling)	\$200.00
109.	Clause 2.16.2.1.(3)(b).	Storage garage – CO each storey (share wall/ceiling)	\$200.00
110.	Clause 2.16.2.1.(3)(c).	Storage garage – CO in each sleeping room not within dwelling unit	\$200.00
111.	Clause 2.16.2.1.(4)(a).	Appliance outside – CO alarm in service room IF in building	\$200.00

112.	Clause 2.16.2.1.(4)(b).	Appliance outside – CO alarm in public corridors	\$200.00
113.	Clause 2.16.2.1.(4)(c).	Appliance outside – CO alarm in adjacent sleeping area directly heated by appliance	\$200.00
114.	Clause 2.16.2.1.(4)(d).	Appliance outside – CO alarm on each storey in each suite directly heated by appliance	\$200.00
115.	Sentence 2.16.2.1.(5).	CO alarms electrically powered, battery operated, or plugged in	\$200.00
116.	Sentence 2.16.2.1.(8).	CO alarm adjacent sleeping area must be audible in sleeping room even with door closed	\$200.00
117.	Sentence 2.17.2.1.(1).	Farm – sign indicating hazardous gases etc.	\$200.00
118.	Sentence 2.17.2.1.(1).	Farm – sign indicating hazardous gases etc.	\$200.00
119.	Sentence 2.17.2.1.(3).	Farm - Sign indicating danger of entrapment at grain storage or bottom unload silo	\$200.00
120.	Sentence 2.17.2.1.(4).	Farm – sign indicating danger of stored pesticides	\$200.00
121.	Sentence 2.17.2.1.(5).	Farm – sign indicating unsafe oxygen levels to a controlled atmosphere storage area	\$200.00
122.	Sentence 3.2.1.3.(2).	Posting of max storage height sign for indoor storage of tires	\$200.00
123.	Sentence 3.2.7.4.(1).	Dangerous good storage area kept clear of waste, debris or spilled product	\$200.00
134.	Sentence 3.3.1.3.(3).	Outdoor tires – copy of emergency procedures posted and maintained	\$200.00

135.	Sentence 3.3.1.3.(4).	Outdoor tires – telephone number of FD posted conspicuously	\$200.00
136.	Sentence 3.3.1.5.(2).	Tires and shredded tires – not more than 16 individual piles in group	\$200.00
137.	Sentence 3.3.1.7.(1).	Fire access routes provided to each tire storage area	\$200.00
138.	Clause 3.3.1.7.(2)(g).	Fire access routes to be accessible and unobstructed at all times	\$200.00
139.	Sentence 3.3.1.8.(5).	Gateways to tire storage areas kept clear of obstructions	\$200.00
136.	Sentence 3.3.1.8.(6).	Gateways to tire storage areas locked when yard is not staffed	\$200.00
139.	Article 3.3.1.11. 2A 30B:C	PFE required on any motorized vehicle in storage yard	\$200.00
140.	Article 3.3.2.6.	Lumber storage yards kept clear of vegetation etc. 4/5 m from stored material and 30 m to forested area	\$200.00
141.	Article 3.3.2.7	Lumber storage – sawdust, wood chips waste material not accumulated in storage yards	\$200.00
142.	Sentence 3.3.2.13.(2).	Lumber storage yard – access gateways to be kept unobstructed	\$200.00
143.	Article 3.3.2.23.	Lumber storage yard – FD number to be conspicuously posted	\$200.00
144.	Sentence 3.3.2.24.(3).	Water supply pails shall be red with black lettering FIRE	\$200.00
145.	Article 3.3.3.3.	Wood chip storage ground between piles kept clear of combustible materials	\$200.00
146.	Sentence 3.3.3.4.(1).	Wood chip storage weeds, grass and vegetation removed from the yard	\$200.00

147.	Sentence 3.3.3.4.(2).	Open flame weed burners prohibited in chip storage yard	\$200.00
148.	Article 3.3.3.11.2A	PFE required on vehicles operating on chip piles – in addition to Class B required	\$200.00
149.	Sentence 3.4.2.1.(4).	Fuel-fired industrial truck requires 2A:30B:C PFE	\$200.00
150.	Sentence 3.4.2.2.(2).	Battery charging for battery operated industrial trucks require 2A:30B:C PFE	\$200.00
151.	Article 3.5.1.1.	Salvage yard building roofs cant be used for storage purposes	\$200.00
152.	Article 3.5.1.2.	Open flame not used in salvage yards (with exceptions)	\$200.00
153.	Article 3.5.1.3.	Gas tanks on vehicles drained and ventilated prior to salvage	\$200.00
154.	Article 3.5.1.10.	FD phone number to be posted conspicuously	\$200.00
155.	Article 3.5.2.3.	Tanks or drums stored in piles separate from other materials	\$200.00
156.	Sentence 3.5.2.4.(1).	Piles of metal shavings, turnings, dusts stored separately with warning signs	\$200.00
157.	Clause 3.5.2.4.(2)(a).	Warning signs visible from all directions of approach	\$200.00
158.	Clause 3.5.2.4.(2)(b).	Signs have lettering “COMBUSTIBLE METAL _ DO NOT USE WATER”	\$200.00
159.	Sentence 3.5.2.4.(3).	Lettering on signs red or white letters 114 mm high with 19 mm stroke on contrasting background	\$200.00
160.	Clause 5.5.5.7.(1)(a).	Labs - wastes from dangerous goods identified to prevent mixing with incompatible materials	\$200.00

161.	Sentence 5.12.11.4.(2).	Powder coating sign requiring grounding of equipment	\$200.00
162.	Sentence 5.14.5.3.(2).	Undercoating – no ignition source within 6m of work area or in area above	\$200.00
163.	Sentence 5.16.2.7.(2).	Warning signs required near every entrance where fumigation is taking place	\$200.00
164.	Article 6.2.1.5.	PFE locations must have signs in large floor areas	\$200.00
165.	Article 6.2.4.4.	PFE instructions face outwards when in cabinets, wall recesses or cabinets	\$200.00
166.	Sentence 6.2.7.4.(1).	Tag showing maintenance or recharge date on PFE's	\$200.00
167.	Article 6.2.7.5.	PFE permanent record of maintenance date, examiner name, testing carried out	\$200.00
168.	Sentence 6.2.7.9.(1).	PFE tested requires label affixed indicating month and year	\$200.00
169.	Article 6.3.1.1.	Access to fire alarm components requiring inspection or service kept unobstructed	\$200.00
170.	Clause 6.3.2.2.(4)(a).	Record of each FA device indicating if in working order	\$200.00
171.	Clause 6.3.2.2.(4)(b).	Record of each FA device indicating if in working order kept as per SS 1.1.2.	\$200.00
172.	Sentence 6.3.2.2.(5).	FAS monitored must be recorded and record kept as per SS 1.1.2.	\$200.00
173.	Sentence 6.3.2.6.(3).	Power supply of interconnected smoke alarm system checked weekly	\$200.00
174.	Sentence 6.3.2.6.(4).	Interconnected smoke alarm system operability tested monthly	\$200.00

175.	Sentence 6.3.2.6.(5).	Interconnected smoke alarm system manual pull tested annually	\$200.00
176.	Sentence 6.3.2.6.(6).	Interconnected system records of weekly checks kept for 6 months and made available to CFO	\$200.00
177.	Sentence 6.3.3.3.(1).	Smoke alarms maintained in operating condition	\$200.00
178.	Sentence 6.3.3.3.(2).	Power supplies to smoke alarms maintained	\$200.00
179.	Article 6.3.3.4	Smoke alarm maintenance instruction to be given to tenants	\$200.00
180.	Article 6.3.3.6.	No person shall disable a smoke alarm	\$200.00
181.	Sentence 6.3.4.3.(1).	CO alarms maintained in operating condition	\$200.00
182.	Sentence 6.3.4.3.(2).	Power supplies for CO alarms maintained	\$200.00
183.	Article 6.3.4.4	CO maintenance instructions to each tenant	\$200.00
184.	Article 6.3.4.6.	No person shall disable CO alarm	\$200.00
185.	Article 6.4.2.2	Standpipe and hose equipment used for fire protection only	\$200.00
186.	Article 6.4.2.3.	Standpipe hose stations conspicuously identified and Unobstructed	\$200.00
187.	Sentence 6.4.2.6.(1).	Hose connection sign "FIRE HOSE FOR USE BY TRAINED PERSONS ONLY"	\$200.00
188.	Sentence 6.4.2.6.(2).	Dry standpipe sign "DRY STANDPIPE FOR FIRE DEPARTMENT USE ONLY"	\$200.00

189.	Sentence 6.4.3.7.(1).	Dry portion of FDC hydrostatic tested for 2 hours at not more than five year intervals	\$200.00
190.	Clause 6.4.3.7.(3)(a).	FDC physically unobstructed and readily accessible	\$200.00
191.	Clause 6.4.3.7.(3)(b).	FDC identification sign in place and visible	\$200.00
192.	Clause 6.4.3.7.(3)(c).	FDC free of wear, rust or obstructions	\$200.00
193.	Clause 6.4.3.7.(3)(d).	FDC couplings or swivels not damaged and rotate Smoothly	\$200.00
194.	Clause 6.4.3.7.(3)(e).	FDC gaskets in place and in good condition	\$200.00
195.	Clause 6.4.3.7.(3)(f).	FDC check valve not leaking	\$200.00
196.	Clause 6.4.3.7.(3)(g).	FDC auto drain in place and operating properly	\$200.00
197.	Clause 6.4.3.7.(3)(h).	FDC clappers in place and operating properly	\$200.00
198.	Sentence 6.4.3.7.(4).	Annual test records recorded and kept	\$200.00
199.	Sentence 6.5.1.8.(1).	Approved record of sprinkler inspections	\$200.00
200.	Sentence 6.5.1.8.(2).	Approved record of sprinkler inspections made available to CFO	\$200.00
201.	Article 6.5.2.1.	Sprinkler system interruptions – CFO shall be notified	\$200.00
202.	Sentence 6.5.2.2.(1).	CFO notified if sprinkler control valve or water supply impaired for more than 24 hours	\$200.00

203.	Sentence 6.5.2.2.(2).	Sprinkler system in hotel not shut unless CFO notified as per FSP	\$200.00
204.	Article 6.5.5.1.	Notification of water flow tests given to parties who could be affected	\$200.00
205.	Article 6.5.6.2.	Sprinkler control valves accessible and maintained in operable condition	\$200.00
206.	Article 6.6.2.10.	Space around water supply tanks kept free of rubbish and waste materials	\$200.00
207.	Article 6.6.4.2.	Fire hydrants maintained free of snow and ice accumulations	\$200.00
208.	Article 6.6.4.3.	Hydrants readily available and unobstructed for use at all Times	\$200.00
209.	Article 6.6.5.7.	Main valve of hydrant fully opened and operated with one port open and flow checked	\$200.00
210.	Article 6.6.5.8.	Record of hydrant operation kept as per SS 1.1.2.	\$200.00
211.	Clause 6.7.1.6.(2)(a).	Emergency lighting test monthly	\$200.00
212.	Clause 6.7.1.6.(2)(b).	Emergency lighting test within each 12 month period	\$200.00
213.	Article 6.8.2.2.	Special fire suppression system inspection and maintenance as per standard or manufacturer	\$200.00
214.	Article 6.8.2.4.	Discharge outlets for special systems to be kept free of dirt and residue	\$200.00
215.	Article 6.8.2.5.	Piping and equipment mechanically secure and accessible for cleaning and maintenance	\$200.00
216.	Sentence 6.10.1.1.(3).	Integrated system records made and retained as per SS 1.1.2.	\$200.00

217.	Sentence 6.10.1.2.(1).	Owner to ensure persons working on FAS in integrated system testing is qualified	\$200.00
218.	Sentence 8.1.2.2.(5).	Before demolition a safety plan for demolition shall be prepared and implemented	\$200.00
219.	Sentence 8.1.2.7.(1).	FF access routes maintained as per Section 2.5 during demolition	\$200.00
219.	Clause 8.1.2.8.(2)(a).	Demolition - PFE provided adjacent hot work operation	\$200.00
220.	Clause 8.1.2.8.(2)(b).	Demolition - PFE provided in areas where combustibles are stored	\$200.00
221.	Clause 8.1.2.8.(2)(c).	Demolition - PFE provided near or on any internal combustion engines	\$200.00
222.	Clause 8.1.2.8.(2)(d).	Demolition - PFE provided adjacent areas where F or C liquids are stored or handled	\$200.00
223.	Clause 8.1.2.8.(2)(e).	Demolition - PFE provided where temporary fuel fired equipment is used	\$200.00
224.	Clause 8.1.2.8.(2)(f).	Demolition - PFE provided in areas designated for smoking	\$200.00
225.	Clause 8.1.2.8.(2)(g).	Demolition – PFE provided where bitumen heating equipment is used	\$200.00
226.	Clause 8.1.2.8.(3)(a).	Demolition – PFE's required in S. 2 minimum 3A:20B:C	\$200.00
227.	Clause 8.1.2.8.(3)(b).	Demolition – PFE's other than in 3(a) minimum rating of 4A:40B:C	\$200.00
228.	Article 9.1.4.8.	Approved life safety study to be kept at premises and made available to CFO	\$200.00
229.	Article 9.2.3.14.	Sign in assembly occupancy over 2 storey where stair/ramp goes past exit – stating no exit past here	\$200.00

230.	Clause 9.3.3.10.(2)(a).	Exit signs internally or externally illuminated	\$200.00
231.	Clause 9.3.3.10.(2)(b).	Exit signs coloured red on an opaque or contrasting background	\$200.00
233.	Clause 9.3.3.10.(2)(c).	Clause 9.3.3.10.(2)(c). EXIT lettering at least 115 mm high with a 19 mm stroke	\$200.00
234.	Sentence 9.3.4.5.(1).	Smoke alarm in each sleeping room	\$200.00
235.	Sentence 9.3.4.5.(2).	Smoke alarms have power (electric or battery)	\$200.00
236.	Sentence 9.3.4.5.(2)	At least one 2A rated PFE on each floor area	\$200.00
237.	Sentence 9.3.5.1.(1).	One 5 B:C in each kitchen with shared cooking facilities	\$200.00
238.	Article 9.4.2.9	When no self-closing device – must be a latch	\$200.00
239.	Sentence 9.5.2.4.(3).	Building 4 stories – smoke detectors in public corridors – combustible construction	\$200.00
240.	Sentence 9.5.3.3.(3).	Closures in stairway separations equipped with self-closing devices	\$200.00
241.	Clause 9.5.3.5.(1)(a).	Exit signs over doors other than principal entrance when >2 stories in building height	\$200.00
242.	Clause 9.5.3.5.(1)(b).	Exit signs over doors other than principal entrance when occ. Load >150	\$200.00
243.	Clause 9.5.3.5.(1)(c).	Exit signs over doors other than principal entrance when floor area has fire escape	\$200.00
244.	Clause 9.5.3.5.(3)(a).	Exit sign have word EXIT in red letters on contrasting background or white on red	\$200.00

245.	Clause 9.5.3.5.(3)(b).	EXIT letters with stroke at least 19 mm wide	\$200.00
246.	Clause 9.5.3.5.(3)(c).	EXIT letters at least 150 mm when signs are externally illuminated	\$200.00
247.	Clause 9.5.3.5.(3)(d).	EXIT letters at least 114 mm when internally illuminated	\$200.00
248.	Sentence 9.7.4.3.(1).	Smoke alarm installed in each suite and each sleeping area not in a suite	\$200.00
249.	Sentence 9.8.4.2.(4).	Smoke alarm installed on each story of a residential unit	\$200.00
250.	Sentence 9.8.6.1.(2).	Electrical deficiencies identified by ESA repaired by licensed contractor	\$200.00
251.	Sentence 9.8.6.1.(3).	Certificate of Acceptance from ESA made available to CFO	\$200.00
252.	Sentence 9.9.1.2.(1).	Building audit shall be prepared and retained by owner	\$200.00
253.	Sentence 9.9.3.10.(3).	Existing doors with floor level identified deemed to be in compliance with OBC reference	\$200.00
254.	Sentence 9.9.4.13.(1).	Smoke alarms required in each suite	\$200.00

**Schedule “B” to By-law 2026-34 Administrative Fees**

Administrative Fees	Fees	HST (Y/N)
Late Payment Fee	\$35.00	N
Mail Service of Penalty Notice	\$15.00	N
Screening Officer Fee- half day	\$250.00	Y
Screening Officer Fee-full day	\$500.00	Y
Screening Review Non-Appearance Fee	\$100.00	Y
Hearing Officer Fee-half day	\$250.00	Y
Hearing Officer Fee-full day	\$500.00	Y
Hearing Review Non-Appearance Fee	\$100.00	Y
Returned NSF cheque fee	\$35.00	N
Land Registry Title Ownership Search Fee	\$55.00	Y
Collection Fee	Total cost of the collection plus 25% admin fee	Y