

⋮ *Template Photo Release*

How to Use This Document

Although we are quite liberal in photographing/ videoing and sharing content, legally you need to have permission. A release document (see below) helps to ensure that your organization has the rights (or permission) to use that specific content for your organization's purposes. Staff, board, volunteers, and attendees at community events should all typically receive and sign a release form. When in doubt, if you can discern a person's face, you need a photo release.



Template Photo Release

Photo Release

By participating in this Employee Volunteer event: I grant permission to <INSERT ORGANIZATION NAME HERE> to photograph me in the course of my participation in this Employee Volunteer event, and to use my name, any photographs or video images of me and any comments made by me in writing or otherwise, for promotional purposes in any media and territory in perpetuity. I waive and release any and all claims for myself, my heirs, executors and administrators against <INSERT ORGANIZATION NAME HERE> in regard to the afore mentioned photographs.

If this release form is not signed, the volunteer has not granted permission to use their image. The volunteer is responsible for reminding any photographers of this situation and excusing themselves from the photography session.

Name of Volunteer

Signature

Date
