



Municipality of Northern Bruce Peninsula Job Description

| | |
|-------------|--|
| Position: | Parks & Facilities Assistant (Student) |
| Location | Tobermory or Lion's Head |
| Department: | Facilities |
| Reports to: | Facilities Supervisor |
| Summary: | Fulfills the duties as described below |
| Purpose: | To assist the Facilities Supervisor with the maintenance and upkeep of the Tobermory and Lion's Head downtown cores to ensure an appealing and attractive settings and experiences |
| Rate: | \$17.00-\$18.00 per hour |

Duties:

- Performs maintenance and upkeep of Tobermory and Lion's Head downtown cores, cleaning of public washrooms, showers
- Carries out circle check inspections of harbour area, buildings, docks, parking lot (s), etc.
- Maintains grounds as required (ie. grass cutting, weeding, raking, planting, flower beds, watering, fertilizing, etc.)
- Sweeping harbour areas
- Removes garbage and recycling
- Performs other duties as assigned
- Attends and participates in staff meetings as required
- Complies with all policies and procedures of the Municipality
- Adheres to the regulations of the Occupational Health & Safety Act of Ontario

Working Hours

- Normal hours of work are 37.5 hours per week

Note: Weekend and afternoon/evening shifts may be required

The Municipality of Northern Bruce Peninsula is an equal opportunity employer and is committed to inclusive, barrier-free recruitment and selection processes and work environments. Please advise the Accessibility Coordinator if any accommodations needed to ensure your access to a fair and equitable process. Any information received relating to accommodation will be addressed

confidentially. Personal information will be used to determine eligibility for potential employment and is pursuant to the Municipal Freedom of Information and Protection of Privacy Act.