

THE CORPORATION OF THE MUNICIPALITY  
OF NORTHERN BRUCE PENINSULA

BY-LAW NO. 2014-28

BEING A BY-LAW TO SET A POLICY DEFINING MAILBOX LOCATION, POST SIZE  
AND REPLACEMENT

WHEREAS Section 11 (3) of the Municipal Act, 2001, S.O. 2001, c. 25, as amended, provides provisions for a lower-tier municipality to pass by-laws respecting matters within their spheres of jurisdiction;

AND WHEREAS Section 224 (a) of the aforesaid Act provides provisions for the role of council to represent the public and to consider the well-being and interests of the municipality;

AND WHEREAS the Council of the Corporation of the Municipality of Northern Bruce Peninsula deems it necessary to regulate the location of, post size of and the replacement of mailboxes on Municipal roads.

NOW THEREFORE the Municipal Council of the Corporation of the Municipality of Northern Bruce Peninsula enacts as follows:

**1. Location**

- a) The box shall be erected so that the bottom of the box is three (3) feet, six (6) inches above the shoulder of the road. The face of the box shall be in line with the edge of the shoulder or not less than five (5) feet from the edge of pavement.
- b) Furthermore, all rural mailboxes must meet Canada Post's safety criteria. Residents shall contact Canada Post for further information on the placement of a rural mailbox.

**2. Multiple Boxes**

Multiple boxes shall only be erected under the authority of the Public Works and Property Manager and/or his/her designate and shall:

- (a) Not cause snow to drift onto the roadway;
- (b) Not hinder snowplowing operations;
- (c) Be located at least 10 feet from the edge of the pavement; and
- (d) Located so that their use does not hinder or impede traffic using the roadway.

**3. Construction**

The Public Works Department, when re-constructing a roadway, will remove all mailboxes on that road and reinstall them after the work is completed.

**4. Visibility**

Residents are responsible for ensuring that their mailbox is visible to all maintenance vehicles. This includes, but is not limited to, proper snow removal and brushing operations.

**5. Damage to Mailboxes**

- a) Mailboxes which are not securely affixed to their post or cantilever arm may be damaged or dislodged by the direct weight and force of snow thrown from a plow. The Municipality bears no liability for such damage or impact and is only

responsible to advise the mailbox owner of this policy's limitation, should an inquiry be made.

- b) If, however, the damage should result from the snowplow wing or any other part of the snowplow vehicle coming into contact with the mailbox, the mailbox, if it meets the criteria set out in Section 1, shall be repaired and or/replaced with a new metal mailbox which meets the location guidelines listed in Section 1 – Location, and supported by a wooden post. It shall be at the Municipality's discretion as to whether the damage can be repaired or replacement with new materials is warranted.
- c) Damage to a mailbox resulting from contact with a vehicle undertaking maintenance activities other than snowplowing shall be repaired or replaced in the same manner as described in Section B.
- d) As per Section 4, mailboxes shall be made visible, by the landowner, to all maintenance vehicles. Should a mailbox be damaged by a maintenance vehicle as a result of visibility issues, the Municipality accepts no responsibility for replacement.

#### 6. Replacement Mailbox Materials

The Municipality does not stipulate the type of materials or method of construction for rural mailboxes which are installed by a resident. Any mailboxes damaged by a snowplow which are repairable will be repaired in a manner which is consistent with the type of materials or method of construction. Where replacement of a mailbox is warranted, it shall be replaced by the Municipality's Public Works Department with a metal mailbox and a maximum 15 centimetre (six (6) inch) round or square wooden post. Installation shall be in accordance with the requirements set out above in Section 1 – Location. If the damaged mailbox identified the resident's name or the civic address number then self-adhering letters or number shall be supplied and installed by the resident.

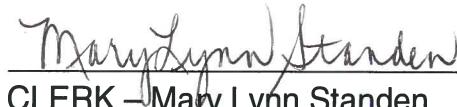
THAT By-Law 2004-10 is hereby rescinded.

READ A FIRST AND SECOND TIME THIS 12<sup>th</sup> DAY of MAY, 2014.

READ A THIRD TIME, FINALLY PASSED, SIGNED AND SEALED THIS 12<sup>th</sup> DAY OF MAY, 2014.



MAYOR – Milt McIver



CLERK – Mary Lynn Standen