

The Corporation of the Municipality of Northern Bruce Peninsula

By-Law No. 2023-30

Being A By-Law to Set Fees and Charges for The Municipality of Northern Bruce Peninsula

Whereas the Municipal Act, 2001, S.O. 2001, c. 25, Section 391 (1), authorizes a municipality to impose fees or charges on any class of persons,

- a) for services or activities provided or done by or on behalf of it;
- b) for costs payable by it for services or activities provided or done by or on behalf of any other municipal or local board; and
- c) for the use of its property including property under its control

And Whereas Municipal Councils have the authority to establish rates and fees under various Acts, and the Council of the Corporation of the Municipality of Northern Bruce Peninsula deems it expedient to pass a by-law establishing certain fees and charges:

And Whereas the Municipal Act, 2001, S.O. 2001, C. 25, Section 398 (2) authorizes the Treasurer of a local municipality to add fees and charges imposed by the Municipality or local board, to the tax roll for the real property of which the owner or owners are responsible for paying the fees and charges;

Now Therefore the Municipal Council of the Corporation of the Municipality of Northern Bruce Peninsula enacts as follows:

1. That the Municipality of Northern Bruce Peninsula hereby develop and adopt a listing of fees and charges contained in the attached Schedule "A" to this By-law.
2. That should any fee or charge authorized by this by-law remain unpaid and past due, staff is hereby authorized to add any such outstanding receivable together with any applicable interest to the tax roll for the property of the owners which are responsible for paying the outstanding fee or charge.
3. That it is intended that all provisions of the by-law shall be binding and effective. In the event that any particular provision(s) or part of a provision is found to be void, violable, or unenforceable for any reason whatsoever, then the particular provision(s) or part of the provision shall be deemed severed from the remainder of this by-law and all other provisions shall remain in full force.
4. That this by-law supersedes By-law No. 2023-01 or any fee in any other by-law not consistent with this by-law.
5. That this by-law shall be known as the "Fees and Charges By-law".
6. That this by-law shall come into full force upon passing.

Read a First and Second Time This 24th Day of April 2023.

Read a Third Time, Finally Passed, Signed and Sealed This 24th Day of April 2023.

Original Signed by Mayor, Milt McIver and Clerk, Cathy Addison.

The signed By-law is available upon request.

Schedule A to By-law No. 2023-30

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Note: HST charged only on fees and charges, where applicable.

Section 1 – Administration

Accounts Receivable	Interest Charges 1.25% per month from due date of invoice. After ninety (90) days when invoice remains unpaid, invoice will be added to taxes of municipal ratepayer or it will be sent to a collection agency. Additional collection costs will be added to invoice if sent to a collection agency.
Animal Reclaim Administrative Fee	\$130.00 + HST
Animal Reclaim Boarding Fee	→\$24.00 per day + HST (up to ten business days if the dog is not reclaimed) →\$24.00 per day + HST for non-business days (which fall within the initial ten business day time period)
Animal Euthanasia Fee	\$49.63 euthanasia and \$55.00 cremation
Extra Care	\$92.00
Animal Emergency Care Fee (for emergency first aid, quill removal, other emergency procedures)	Up to \$300.00 + HST
Animal Emergency Care Veterinarian After Hours Fee	\$170.00 + HST
Revolution Deflea Treatment	\$27.00 + HST
Cash in Lieu of Parking	\$2,000.00 per parking space
Cash in Lieu of Parkland	5% of value established by an accredited appraiser
Closing and Sale of Municipal Road Allowance	\$1,000.00 plus \$2000.00 deposit to cover administrative, legal and land value costs
Compliance Fee - Subdivision Agreement	\$75.00
Compliance Fee - Subdivision Agreement 48 Hour Service	\$150.00
Certification of copies	\$10.00 + HST
Charge for returned cheques	\$30.00
Civil Marriage Ceremony	→\$250.00 + HST (to Municipality)

Civil Marriage Ceremony	(during business hours at Municipal Office) →\$250.00 + HST (to Municipality) + mileage to solemnizer (during business hours out of the Municipal Office) →\$300.00 + HST (after business hours) (\$150.00 to Municipality and \$150.00 to solemnizer + mileage)
Pre rehearsal – Given directly to Officiant	\$50.00
Commissioning of Oaths	\$15.00 + HST per commissioned document
Compliance Audit Committee member	\$30.00/per hour/member/sitting
Comprehensive Zoning By-law	\$50.00 + HST
Deeming By-law Fee	\$750.00
Development Agreement Fee	\$2500.00
Dog Tags (lifetime) – spayed/neutered	\$30.00
Dog Tags (lifetime) – unaltered	\$45.00
Kennel – up to 20 dogs	\$150.00
Kennel – 21-50 dogs	\$300.00
Kennel – each additional dog over 50 dogs	\$35.00 per additional dog over 50 dogs
Replacement Dog Tag	\$5.00
Sled Dogs – up to 12 dogs	\$100.00
Sled Dogs – each additional dog over 12 dogs	\$35.00 per additional dog over 12 dogs
Dog Boarding Establishment (no breeding)	\$100.00
Working/Livestock Guardian Dog – up to 5 dogs – annually renewable	\$100.00
Encroachment Policy	\$250.00 plus the actual cost of registration, title search and any other legal fees (HST were applicable)
Fax	\$1.00 per page + HST
Fence Viewer	\$30.00 per hour + mileage
Fence Viewer Administration Fee	\$50.00
Freedom of Information Request Fee	\$5.00
Freedom of Information Search and Preparation time	\$7.50 – per 15 minutes
Freedom of Information Freedom of Information Photocopies	\$0.75 per sheet (black and white) \$1.00 per sheet (coloured)
History Book (former Lindsay)	\$22.00 + 5% tax
History Book (former St. Edmunds)	\$35.00 + 5% tax
History Book (former St. Edmunds – 1984-2014)	\$49.95 + 5% tax
Information Search Fee for FOI or general inquiries	\$30.00 per hour
Impounding Fee – pound keeper →Labour (to unload and care for) →Trucking Costs →Feed	\$18.00 per hour \$200.00 to \$500.00 maximum \$12.00 per day/per animal (24 hours)
Livestock Valuers (Municipal Investigators)	\$30.00 per hour + mileage
Lottery Licences →Raffle licence →Break Open Ticket licence →Bingo licence	3% of prizeboard to a maximum of \$150.00 3% of prizeboard 3% of prizeboard
Marriage Licence	\$140.00

No Demand for Services Site Plan Application Fee	\$750.00
Paid Parking Fees	<p>\$3.00/hour to a 3-hour max \$9.00-Bay & Brock, Bay & Earl, Community Centre, Cenotaph (2 machines), Head & Adelaide, Bay Street Head of Harbour.</p> <p>\$3.00/hour - \$15.00/day (HST included) Hay Bay, Legion St, Harpur Drive, John St, Main St, Moore St, Lions Head Arena</p> <p>\$5.00 per hour to a 3-hour max \$15.00- Big Tub Rd</p> <p>\$5.00/hour - \$30.00/day (HST included) Dyers Bay, Borchardt Rd, Carter Rd, Dunks Bay, Lions Head Marina, Philip Forbes, Scott St, Helen St</p>
ParkPass Reservation Fees	<p>\$20.00 – 4 hour reservation (HST included) Lion's Head and Little Cove</p> <p>\$30.00 – 8 hour reservation (HST included) Lion's Head only</p>
Non-Resident Parking Pass	\$100.00/season (HST included)
Resident Parking Pass	\$50.00/season (HST included)
Commercial Parking Pass (includes buses)	\$300.00/season (HST included)
Parking Ticket Administration Fee	\$35.00 (HST included)
Photocopy	<p>\$.75 per copy + HST for black and white</p> <p>\$ \$1.00 per copy + HST for colour</p>
Property Standards Appeal Fee	\$100.00
Property Standards	100% of Actual Costs + Administration Fee*
*Property Standards Administration Fee	\$30.00 + HST
Security Deposit:	
→Site Plan Control Agreement-applicable to commercial, industrial, institutional developments	\$3,000.00
→Subdivision Agreement	\$5,000.00
Sewer Certificate	\$30.00
Sewer Certificate – 48 Hour Service	\$60.00
Site Plan Control Application Fee	\$1000.00
Site Inspection Fee re: Site Plan Agreements	\$75.00 + HST per inspection
Tax Certificate	\$50.00
Tax Certificate – 48 Hour Service	\$100.00
Taxi or Vehicle for Hire	
→Owner Licence (each vehicle)	\$100.00
→Driver Licence (each person)	\$50.00
→Replacement for Owner Licence	\$20.00
→Replacement for Driver Licence	\$20.00
→Vehicle Inspection Fee for Replacement Taxicab	\$50.00
Tile Drainage Inspection Fee	\$50.00 per inspection + HST
Transient Trader	<p>\$350.00</p> <p><i>"A transient trader shall mean any person who offers goods, wares or merchandise for sale in any manner in the Municipality, either directly or by way of sample of</i></p>

	<i>catalogue for delivery later, other than on a permanent basis, and also the business commonly known as a hawker or peddler.”</i>
Validation of Title Application Fee	\$500.00
Water Certificate	\$30.00
Water Certificate – 48 Hour Service	\$60.00
911 Booklets	\$8.00 including HST
911 Maps	\$15.00 + HST

Section 2 – Fire

Fire Inspections	Rate
Home, Multi Unit Dwelling, Hotel/Motel, Industrial, Institutional, or Commercial Inspection Fee	\$125.00 (first Routine Inspection may be at no charge)
Home, Multi Unit Dwelling, Hotel/Motel, Industrial, Institutional, or Commercial Inspection Fee second and/or additional inspections	\$100.00
Final Inspection to close file	\$150.00
Wood Burning System Inspection Fee (WETT)	\$500.00 \$125.00 – second inspection and additional
Other Inspections	Rate
Inspections for Events, Exhibitions, Shows, Demonstrations, and/or Liquor Licence Approval etc.	\$100.00
<i>Propane Inspection Fee & Propane Risk and Management Plan Consulting, Reviews, and/or Approvals</i>	\$75.00 \$50.00 – second inspection and additional
Letters	Rate
Lawyer/Insurance Letter	\$75.00
Lawyer/Insurance Letter – 48 Hour Service	\$120.00
Responses	Rate
Wildland fires through carelessness per apparatus per hour	As per current MTO fee structure
Environmental service calls, for stand by or assistance, per apparatus per hour	As per current MTO fee structure
Costs of private contractors for clean up of HAZMAT responses	Actual Costs + Administrative Costs + HST
Use of special equipment to determine origin and cause, suppress, or extinguish fires, preserve property, prevent the spread, make safe property.	Actual Costs + Administrative Costs + HST
Provide security to maintain continuity of scene during an incident, response, or investigation per apparatus per hour	As per current MTO fee structure
Technical Rescue and Special Services (water rescue, high angle rope rescue, confined space rescue, trench rescue, hazardous materials responses, and/or search and rescue or any other technical or special services rescue) per apparatus per hour	As per current MTO fee structure
Mechanical False Alarm Fee per apparatus per hour	As per current MTO fee structure (one exemption per year permitted)
Misc. Items	Rate
Emergency Training Courses Instructor Fee	\$115.00 per person + costs + HST
Fire Work Permit (construction)	\$50.00 per job for a three (3) month period
Labour and material costs for boarding or securing a property (plus administrative fee)	Actual Replacement Costs + Administrative Costs + HST

Any equipment replacement due to contamination.	Actual Administrative Costs + HST	Replacement	Costs+
Class A & B wetting agents per pail	Actual Administrative Costs + HST	Replacement	Costs+
Dry Sprinkler Powder Aerosol (DSPA)	Actual Administrative Costs + HST	Replacement	Costs+

Section 3 – Public Works

Blue Box	\$9.00 (HST included)
Composter	\$38.00 (HST included)
Entrance Permit Fee	\$100.00 prior to installation \$300.00 after installation
911 Sign Purchase and Installation Fee	\$150.00
Entrance Permit and 911 Sign Purchase and Installation Fee	\$200.00
Equipment Usage Fees	
→backhoe/mini excavator/skid steer/drum roller/trackless	\$85.00 per hour + HST (one person & machine) (additional fees for attachments may apply)
→excavator	\$90.00 per hour + HST (one person & machine)
→grader	\$100.00 per hour + HST (one person & machine)
→grader + plow	\$200.00 per hour + HST (one person & machine)
→grass cutting	\$85.00 per hour + HST (one person & machine)
→tractor with brush head	\$150.00 per hour + HST (one person & machine)
→line painter	\$100.00 per hour + HST (machine use only)
→sweeper/vacuum	\$100.00 per hour + HST (one person & machine)
→tandem truck	\$85.00 per hour + HST (one person & machine)
→single axle	\$80.00 per hour + HST (one person & machine)
→tandem truck and plow	\$150.00 per hour + HST (one person & machine)
→single axle truck and plow	\$100.00 per hour + HST (one person & machine)
→one ton truck and plow	\$80.00 per hour + HST (one person & machine)
→truck and water tank	\$100.00 per hour + HST (one person & machine)
→truck and roll-off bin	\$100.00 per hour + HST (one person & machine)
→labour rate	\$35.00 per hour per person + HST
Moving Permit Fee	\$1,000.00 deposit <i>NOTE: Refundable portion of \$750.00 when project finalized and approved by Public Works Manager/designate.</i>
Municipal Roadway Work Permit Security Deposit Fee	Gravel surfaced roads - \$750.00, maximum \$500 refundable portion one year from completion of work Tar and chip surfaced roads (LCB) - \$2,000.00, maximum \$1,000 refundable portion one year from completion of work

	Asphalt surfaced roads (HCB) - \$3,000.00, maximum \$1,500.00 refundable portion one year from completion of work
Piping and Filling of Roadside Ditches Security Deposit Fee	\$750.00 <i>(Inspection fee of \$250.00 and refundable fee of \$500.00.)</i>
Sale of Winter Sand Fee	\$70.00 per yard + HST

Section 4 – Landfill Rates

Material	
→Sorted household and commercial	\$ 100.00 per 1,000 kg
→Unsorted household and commercial	\$ 200.00 per 1,000 kg
→Clean wood/brush	\$ 40.00 per 1,000 kg
→Wood	\$ 80.00 per 1,000 kg
→Stumps	\$ 30.00 per 1,000 kg
→Asphalt Shingles	\$ 80.00 per 1,000 kg
→Concrete/Brick/Rubble	\$ 80.00 per 1,000 kg
→Scrap Metal	\$ 40.00 per 1,000 kg
→White Metal	\$ 5.00
→Small tire off rim	FREE
→Large truck tire off rim	FREE
→Heavy truck tire off rim	FREE
→Small tire on rim	\$ 8.00 per unit
→Large truck tire on rim	\$ 10.00 per unit
→Heavy truck tire on rim	\$ 24.00 per unit
→Battery	\$ 5.00 per unit
→Propane tanks	\$ 5.00 per unit
→E-waste	FREE
→Bulky furniture/mattresses	\$ 25.00 per unit
→Furniture	\$ 10.00 per unit
→Freon unit	\$ 35.00 per unit
→Two (2) untagged bags	FREE
→Clean fill	FREE
→Unbagged leaves/grass	FREE
→MOE approved contaminated soil #1	\$ 50.00 per 1,000 kg
→MOE approved contaminated soil #2	\$120.00 per 1,000 kg
→Minimum charge for sorted material	\$ 5.00
→Open landfill outside regular hours	\$100.00
- Plus hourly labour rate for time beyond first hour of operation	
- Plus applicable tipping fees	

Section 5 – Water Rates

Backflow Prevention Inspection Fee	Actual Cost
Annual Base Rate	\$556.92 per meter Multiple dwelling: 80% of base rate Apartments: 65% of base rate Motels: 40% of base rate per unit
Bulk Water Sales	→\$20.00/m ³ (\$0.09/gallon) less than 200 gallons →\$20.00/m ³ (\$0.045/gallon) over 200 gallons and less than 1,000 gallons →\$10.00 per m ³ over 1,000 gallons →minimum charge: \$1.00
Frost Cap Repair Fee	\$100.00
Meter Loan Repayment (large)	Actual Cost
Water Meter Cost	\$600.00 + HST plus actual installation cost
Meter Repair Fee	Actual Cost for Repair
Metered Water Rate	\$2.39 per m ³ of usage

Meter Winterization and Re-installation Fee	\$75.00 each
Vacant Lot Charge	\$100.00
Water Connection Charge	\$3,000.00 per service
Water Turn Off Request	\$10.00 per turn off
Water Turn On Request	\$10.00 per turn on
Water Meter No Reading	80 cubic meters/billing quarter

Section 6 – Sewer Rates

Lakewood Sanitary Sewer System →Annual Rate	\$ 637.00 per lot
Sewer Connection Fee	\$ 2,700.00 per lot
Sewer Inspection Fee	\$ 300.00 per connection
Tobermory Sanitary Sewer System →Dwelling Unit →Retail Store →Tourist Accommodation →Laundromat →Restaurant/Licensed Establishment →Institutional Occupancy	\$570.77 annually \$474.61 annually \$ 86.86 annually per unit \$189.22 annually per washer \$ 20.00 annually per seat (inside or outside) based on Building Code/Fire/LCBO capacity \$474.61 annually
→Hauled Sewage Rate (Septic Tank)	\$ 0.02 per litre/.0909 per gallon
→Hauled Sewage Rate (Holding Tank – medium strength)	\$ 0.01 per litre/.0455 per gallon
→Hauled Sewage Rate (Holding Tank – low strength)	\$ 0.005 per litre/.0227 per gallon

Section 7 – Cemetery Rates

Plot →Resident Fee →Non-resident Fee	\$ 780.00 + HST \$1,300.00 + HST
Plot Care and Maintenance Fee →Resident →Non-resident	\$ 312.00 + HST \$ 866.58 + HST
Corner Posts	\$ 225.00 + HST
Corner Post Installation Fee (if bought elsewhere)	\$ 20.00 + HST
Interment Opening/Closing Fee →Full Burial →Cremation →Cremation – dual urn	\$ 780.00 + HST \$ 390.00 + HST \$ 450.00 + HST
Mortuary Fee	\$ 130.00 + HST
Foundation →Small →Medium/Large	\$ 300.00 + HST \$ 400.00 + HST
Care and Maintenance Fee (marker installation) →ground monument over 172 sq.in. and up to 432 sq.in. (requires a foundation) →upright monument up to four (4') feet →upright monument over four (4') feet	\$100.00 + HST \$200.00 + HST \$400.00 + HST
Cremated human remains projecting above ground in a cremation monument	\$ 300.00 + HST
Transfer of Deed Fee	\$ 50.00 + HST
Replacement Deed Fee	\$ 250.00 + HST
Saturday and Holiday Burial Fee	

→Full Burial	\$1,170.00 + HST
→Cremation	\$ 580.00 + HST
Columbarium Niche Base Price – Bottom Row 1	\$1,000.00 base price + HST \$170.00 care and maintenance + HST \$900.00 plaque + HST \$250.00 opening/closing fee +HST
Columbarium Niche Base Price – Rows 2 & 3	\$1,200.00 base price + HST \$180.00 care and maintenance = HST \$900.00 plaque + HST \$250.00 opening and closing fee
Columbarium Niche Base Price – Top Row 4	\$1,500.00 base price + HST \$225.00 care and maintenance + HST \$900.00 plaque + HST \$250.00 opening and closing fee + HST
Columbarium Memory Wall Plaque	\$500 + HST

ADD: NEW

Notes on Columbarium Plaques

1. Plaques must be purchased for every niche.
2. MNBP will order the plaques. Cost includes plaque plus any end date plaques and freight charges.
3. Plaques include two names, dates of birth and dates of death (price includes installation, engraving and freight).
4. Columbarium Care and Maintenance must be 15% or greater, whichever is greater as per the Funeral, Burial and Cremation Services Act, 2002.
5. Prices may be adjusted year over year. End date plaques will be needed if plaque is bought pre-need, before known date of death. End date plaques are fastened onto existing plaque.

Section 8 – Arena Recreation Fees

Curling Ice Set-up	\$103.00 + including HST
Arena Ice Rental Fee (per hour)	
→Adult Prime Time Mon-Fri after 4:00 p.m. Sat-Sun after 12:00 p.m.	\$115.00 including HST
→Adult Non-Prime Time Mon-Fri before 4:00 p.m. Sat-Sun before 12:00 p.m.	\$103.00 including HST
→Youth Prime Time Mon-Fri after 4:00 p.m. Sat-Sun after 12:00 p.m.	\$ 88.00 including HST
→Youth Non-Prime Time Mon-Fri before 4:00 p.m. Sat-Sun before 12:00 p.m.	\$ 77.00 including HST
Arena Off Season Arena Floor Rental Fee	
→Adult/Youth Activities	\$40.00/90 minutes including HST
Public Skating Fee	
→17 years and under	\$ 2.00 (No HST)
→18 years and over	\$ 3.00 (HST included)
→Family	\$ 6.00 (HST included)
Other Municipal Program Fee (arena floor only)	
→12 years and under	\$ 2.00 (no HST)
→13-17 years	\$ 3.00 (no HST)
→18 years and over	\$ 4.00 (HST included)

Arena Advertising Sign Fee →first year →subsequent years Sign Change Fee	Invoiced cost plus \$129.00 + HST \$335.00 + HST Invoice cost plus \$100.00 + HST
Ice Surface Advertising Annual Fee →10" X 10" →12" X 12" →12" X 24" →14" X 14" →16" X 16" →16" X 24" →20" X 60"	\$200.00 + HST \$250.00 + HST \$350.00 + HST \$300.00 + HST \$350.00 + HST \$450.00 + HST \$850.00 + HST

Section 9 – Auditorium Rentals

Tobermory Community Centre →Kitchen only Fee →Bar only Fee →Auditorium only Fee →Auditorium/Bar/Kitchen Fee (full facility) →Meeting Fee →Refundable Security Deposit Fee (see contract) →Set-up and/or Clean-up Fee	\$ 42.50 + HST per day \$ 42.50 + HST per day \$140.00 + HST per day \$225.00 + HST per day \$ 30.00 per hour + HST \$200.00 + HST \$ 36.00 per hour per person + HST
Lion's Head Arena Auditorium →Kitchen only Fee →Bar only Fee →Auditorium only Fee →Arena Floor only Fee →Meeting Fee →Full Facility Fee →Refundable Security Deposit Fee (see contract) →Set-up and/or Clean-up Fee	\$ 42.50 + HST per day \$ 42.50 + HST per day \$130.00 + HST per day \$220.00 + HST per day \$ 30.00 per hour + HST \$425.00 + HST per day \$200.00 + HST \$ 36.00 per hour per person + HST
Tobermory Meeting Place →Each rental room →Rental of entire facility	\$ 5.00 per hour + HST \$20.00 per day + HST \$10.00 per hour + HST \$40.00 per day + HST
Ferndale Park & Information Centre →Meeting Room	\$10.00 per hour + HST to a maximum of \$50.00 per day + HST
Lion's Head Library Meeting Room	\$10.00 per hour + HST to a maximum of \$50.00 per day + HST
Lion's Head Rotary Hall: Main Floor and Loft Main Floor and Loft Use of Kitchen Set-up/Clean-up Refundable Security Deposit	\$ 30.00 per hour + HST \$130.00 per day + HST \$ 42.50 + HST \$36.00 per hour/per person + HST \$200.00 + HST

Section 10 – Recreation Programs

Swimming Lessons – two-week 10 lesson format →per Child	\$50.00
Karate Lessons Child Adult (17 years or older)	Fee based on length of session Fee based on length of session

Section 11 – Campground

Note: The campground season shall commence on May 1st and conclude on October 15th each year.

Dumping Fee	\$ 20.00 + HST per dump
Extended Family Plan Fee	\$ 120.00 + HST annually
Annual Hydro Meter Reading	\$ actual cost to be established by Hydro One billing – to be read in October)
Annual Hydro Meter Reading Administrative Fee	\$ 25.00 + HST
Overnight Guest Fee →per Person	\$8.00 including HST
Seasonal Campsite Fee →Waterfront →Back lot	\$2,150.00 + HST \$1,900.00 + HST
Showers – Public Usage Fee	\$6.00 including HST
Transient Campsite Daily Fee →Non-serviced Sites →Serviced Site	\$40.00 incl. HST \$50.00 incl. HST
Winter Storage Fee	\$ 200.00 + HST
Site Retention Fee	\$ 270.00 + HST per season

Section 12 – Airport

Note: The airport season shall commence on May 15th and conclude on October 31st each year.

Hangar Monthly Fee	\$130.00 + HST
Landing Fee	\$10.00 including HST
Tie Down Fee →per day →per week →per month →per season	\$ 6.00 including HST \$ 17.00 including HST \$ 53.00 including HST \$125.00 including HST

Section 13 – Tobermory Harbour

Note: The harbor season shall commence on May 15 and conclude on October 15 each year.

Resident Dockage – Seasonal Slip Fee →recreational vessels up to 34' →recreational vessels over 34' →commercial vessels	\$50.00 per foot + HST \$57.00 per foot + HST \$67.00 per foot + HST
Hydro Fee →per day per receptacle 15 amp →per day per receptacle 30 amp →per day per receptacle 50 amp →per season per receptacle	\$ 5.00 + HST \$10.00 + HST \$15.00 + HST \$300.00 + HST
Resident Off Season Rate (up to 34') →May 15 – June 15 slip →September 1 – October 15 slip	\$11.00 per foot + HST \$11.00 per foot + HST
Launch Fee →daily launch →kayak launch →recreation seasonal launch	\$ 12.00 including HST \$ 5.00 including HST \$100.00 including HST
Pump-out Fee (per tank)	\$ 20.00 including HST
Daily Wharfage Fee	\$2.00 per foot + HST
Slip Retention Fee →recreational per season (two year maximum) →commercial per season (one year maximum)	\$270.00 + HST \$400.00 + HST

Winter Storage Fee →seasonal →transient	\$1.00 per square foot + HST \$1.25 per square foot + HST
Showers – public usage fee	\$6.00 including HST
Gin Pole Fee (transient boaters only)	\$35.00 per use + HST
Waiting List Fee (non-refundable) (\$75.00 credit towards wharfage rate)	\$120.00 + HST
WIFI →1 day →2 days →3 days →6 days →1 month	\$2.00 + HST \$4.00 + HST \$5.00 + HST \$10.00 + HST \$20.00 + HST
Lift in – Lift out Admin fee	20% of the net crane cost (NEW)
Capital Improvement Fee (on all seasonal dockage fees only)	4%
Cruise Boat docking fee (for a period of up to five (5) days)	\$2750.00 + HST (NEW)

Section 14 – Lion’s Head Harbour

Note: The harbor season shall commence on May 15 and conclude on October 15 each year.

Dockage – Seasonal Slip Fee →recreational vessels up to 34’ – residents →recreational vessels over 34’ – residents →recreational vessels up to 34’ – non residents →recreational vessels over 34’ – non residents	\$50.00 per foot + HST \$57.00 per foot + HST \$54.50 per foot + HST \$62.50 per foot + HST
Transient Dockage Fees →daily →vessels up to 24’ →Two-week dockage (14 days) (maximum 24’ vessel) → Half season (June 15-August 31) - up to 14’ vessel →15’ vessel →16’ vessel →17’ vessel →18’ vessel →19’ vessel →20’ vessel →21’ vessel →22’ vessel →23’ vessel →24’ vessel	\$2.00 per foot + HST \$2.00 per foot + HST \$450.00 + HST \$480.00 + HST \$510.00 + HST \$540.00 + HST \$570.00 + HST \$600.00 + HST \$630.00 + HST \$660.00 + HST \$690.00 + HST \$720.00 + HST \$750.00 + HST
Hydro Fee →per day per receptacle 15 amp →per day per receptacle 30 amp →per day per receptacle 50 amp →per season per receptacle	\$ 5.00 + HST \$10.00 + HST \$15.00 + HST \$300.00 + HST
Launch Fee →daily launch →kayak launch →weekly (7 day) pass →recreation seasonal launch	\$ 12.00 including HST \$ 5.00 including HST \$ 35.00 including HST \$100.00 including HST
Kayak Seasonal Storage Fee	\$200.00 + HST (NEW)
Pump-out Fee (per tank) \$20.00 including HST	
Slip Retention Fee	

→recreational per season (two year maximum)	\$270.00 + HST
Winter Storage Fee	
→seasonal	\$ 7.25 per foot + HST
→transient	\$12.00 per foot + HST
Gin Pole Fee (transient boaters only)	\$35.00 per use + HST
Cradle/Mast Storage (per day after deadline)	\$ 6.00 per day including HST
Visitor Parking	\$ 6.00 including HST per vehicle per day
Overnight Guest Fee	\$ 6.00 including HST per vehicle per day
WIFI	
→1 day	\$2.00 + HST
→2 days	\$4.00 + HST
→3 days	\$5.00 + HST
→6 days	\$10.00 + HST
→1 month	\$20.00 + HST
Lift in – Lift out Admin fee	20% of the net crane cost (NEW)
Capital Improvement Fee (on all seasonal dockage fees only)	4%

Section 15 – Building, Plumbing, Sewage Systems, Trailer and Signs

Note: Permit fees will be doubled when owner(s)/builder(s) proceeds without Municipal approval.

Occupancy Legend

Group	Type of Occupancy
A	Assembly
B	Care or detention
C	Residential
D	Business & Personal Services
E	Mercantile
F	Industrial

Building:

Residential buildings and additions to existing residential buildings – Group C (minimum \$200.00)	\$1.00 per square foot \$1.10 per square foot
Commercial, Industrial, Institutional – Group A, B, D, E, F (minimum \$200.00)	\$13.00 per \$1,000.00 of estimated construction
Alterations and repairs to existing buildings – Group C (minimum \$200.00)	\$13.00 per \$1,000.00 of estimated construction
Accessory Building – Group C (minimum \$200.00)	\$.60 per square foot
Special Structure Permit (designated structure as defined in Article 1.3.1.1 of the OBC) (minimum \$150.00)	\$150.00 plus \$13.00 per \$1,000.00 of estimated construction
Solar – Projects under 10 kW (roof mounted)	\$200.00
Grain bin/Tower/Silo	\$300.00
Modular or Mobile Building or Structure	Same charge as for traditional construction
Agricultural New Livestock Facilities (minimum \$150.00)	.25 per square foot

Implement/Hay Storage, Non-Livestock Structures (minimum \$150.00)	.20 per square foot
Moving Permit Fee	\$150.00
Conditional Permit Fee (plus any fee applicable to any other permit required)	\$150.00
Demolition Permit Fee	\$125.00
Change In Use Permit Fee (plus any fee applicable to any other permit required)	\$150.00
Swimming Pool Permit Fee (NOTE: fencing of private pool in accordance with By-law No. 2012-74)	\$200.00
Occupancy Permit Fee	\$ 100.00
Renewal Permit Fee	\$ 150.00
Wooden Deck Permit Fee (height exceeds 24" above grade, unenclosed and without a roof	\$150.00
Tent Permit Fee (over 60 m ² and less than 225 m ²) Under 60 m ² no permit required	150.00
Letter of Compliance (Zoning or Septic)	\$ 100.00
Letter of Compliance (Zoning or Septic) 48 Hour Service	\$150.00
Wood Burning System Permit Fee	\$200.00

Plumbing:

Plumbing Permit only Fee (not associated with a Building Permit)	\$150.00
Plumbing Permit Fee (in conjunction with a Building Permit)	
- building drain	\$ 10.00 per fixture
- water closet	\$ 10.00 per fixture
- bath tubs	\$ 10.00 per fixture
- shower stalls	\$ 10.00 per fixture
- wash basin	\$ 10.00 per fixture
- kitchen sinks	\$ 10.00 per fixture
- slop sinks	\$ 10.00 per fixture
- urinals	\$ 10.00 per fixture
- automatic washers	\$ 10.00 per fixture
- laundry tubs	\$ 10.00 per fixture
- drinking fountains	\$ 10.00 per fixture
- floor drains	\$ 10.00 per fixture
- R.W. leaders	\$ 10.00 per fixture
- roof hoppers	\$ 10.00 per fixture
- building storm drains	\$ 10.00 per fixture
- man holes	\$ 10.00 per fixture
- catch basins	\$ 10.00 per fixture
- area drains	\$ 10.00 per fixture
- interceptors	\$ 10.00 per fixture
- hot water tanks	\$ 10.00 per fixture
- waste and vent stack	\$ 15.00 per fixture
- building sanitary sewers	\$ 15.00 per fixture
- water supply systems	\$ 15.00 per fixture

Sewage Systems:

Sewage System Permit Fees:	
Class 2, 3, 4 or 5 - new/replacement system	\$525.00
Class 4 or 5 - tank replacement only	\$300.00
Application Type:	
Class 4 leaching bed repair	\$300.00
Demolition/Decommissioning	\$ 75.00
Revision/Renewal of Permit	\$ 75.00
Building Alteration/Change of Use*	\$200.00
Property Inquiries/File Searches (includes copies of permits/applications)	\$175.00
Copy of Application/Permit	\$ 29.00
Transfer of Permit	\$ 75.00

* a \$200.00 credit shall be applied to a new Sewage Permit Application in cases where a building alteration appraisal has required a new or altered sewage system to be installed.
Refunds:

- a minimum of \$75.00 shall be retained for any application that is withdrawn
- an additional \$125.00 shall be retained if a site visit was completed
- no fee is refundable after a Permit has been issued

Trailer:

Trailer Bond (during construction)	\$2,000.00
Refundable Portion (as per signed agreement within one year at occupancy stage)	\$1,000.00

Signs:

Annual Portable Sign Permit Fee (required for other than special events)	\$25.00 per sign
Special Event Portable Sign Permit Fee	\$25.00 per sign per event
Annual A-Frame Sign Permit Fee (required for other than special events)	\$25.00 per sign
Special Event A-frame Sign Permit Fee	\$25.00 per sign per event
All other forms of signage	\$25.00 per sign
Sign Removal Fee	\$50.00 per sign

Two Dwellings Per Lot

Demolition Deposit payable to NBP	Equaling value of demolition and tipping fee
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Section 15 – Miscellaneous

Miscellaneous Invoices	100% of Actual Costs + 15% Administration Fee + HST (minimum \$10.00)
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Section 16 – Short Term Accommodations and Food Truck Fees

CLASSIFICATION	REGISTRATION FEE (\$) PER UNIT	RENEWAL FEE (\$)
Class A & B	500.00 - NO HST	500.00 – NO HST
Class C	1500.00 – NO HST	1500.00 – NO HST

OTHER:

TYPE	FEE (\$) PER UNIT
STA Inspection	500.00 – NO HST
STA Re-inspection Fee	250.00 – NO HST
Class A & B Complaint Investigation Fee	300.00 – NO HST
Class C Complaint Investigation Fee	300.00 first, 450.00 second, 600.00 third – NO HST

Food Truck License (NEW)

Food Truck License	\$1500.00 – annual fee