



MUNICIPALITY OF
NORTHERN BRUCE PENINSULA

REQUEST FOR DELEGATION

I hereby request to speak as a delegation:

on my own behalf

Name of Individual: _____
Please print

on behalf of a group/organization/association

Name of Group/Organization/Association: _____
Please print

Contact information:

Full Mailing Address: _____

Telephone: _____ Email: _____

Subject matter to be discussed:

NOTE: Clearly state the nature of the business to be discussed and provide a summary of the information to be presented. Full text of the presentation and all documents must be submitted to the Clerk for inclusion in the Council agenda package and received no later than 12 Noon on the Wednesday prior to the Council meeting in which your delegation is scheduled. Please note that any documentation not submitted by the deadline will not be permitted for distribution at the time of the Council/Committee meeting.

Action/decision of Council being requested:

Once the Request for Delegation form only has been received, the Clerk's Office will contact you to confirm a date and time for your appearance as a delegation before Council.

Personal information on this form is collected under the authority of the Municipal Freedom of Information and Protection of Privacy Act and will be used in the preparation of the applicable Council/Committee agenda and posted on the Municipal website. The agenda is a public document and forms part of the permanent public record. Questions about said collection should be directed to the Clerk at (519) 793-3522, X229 or via email at clerk@northernbruce.ca.

FOR OFFICE USE ONLY: Delegation date/time: _____ at _____

Full text of presentation required by: _____ at 12 Noon

Confirmed to requester on _____ by _____
Date Telephone or Email